

**TEMPORARY APPOINTMENTS TO POSITIONS OF GREATER RESPONSIBILITY****Statement of Policy**

The Peel District School Board accepts as an obligation the responsibility of compensating through extra remuneration those staff members who are asked to assume temporary or acting positions of greater responsibility. Such compensation will be determined by the basic salary paid permanent incumbents and in accordance with the regulations and subject to the employee's specific collective agreement.

This policy is aligned with and supports the principles and expectations of the Board's Human Rights policy ([Policy 51](#)) and the Equity and Inclusive Education policy ([Policy 54](#)). At all times, this policy should be interpreted to be consistent with the Board's policies and the *Human Rights Code*.

**Administrative Regulations**

1. Members of staff who serve in a position of greater responsibility for,
  - a) less than twenty working days will not be entitled to receive extra compensation.
  - b) a period of twenty working days or longer, will be paid their normal salary plus an allowance for the period served equivalent to the difference between their salary and the minimum salary for the position the staff member is being asked to fill, provided the staff member receives a minimum increase of 6%.
  - c) a period of one year or more, will be paid at the rate which would normally be received if appointed permanently to such a position.
2. Temporary appointments may be made at the discretion of the appropriate official but may not be made as a direct result of an absence due to vacation.

Approved January 28, 1969  
Revised December 1974  
Revised September 22, 1987  
Revised January 1, 1998 (*to reflect change in Board name*)  
Reviewed January 2000  
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