

September 30, 2013
Regular Meeting of the Board:lf

PEEL DISTRICT SCHOOL BOARD

Minutes of the Regular Meeting of the Board, held in the Board Room, the H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario on Monday, September 30, 2013 at 19:30 hours.

Members present:

Janet McDougald, Chair	Steve Kavanagh
Suzanne Nurse, Vice-Chair	Sue Lawton
Stan Cameron	Harinder Malhi
Beryl Ford	Jeff White
David Green	Rick Williams
Meredith Johnson	

Member absent: (apologies received)

Brad MacDonald

Student Trustees:

Sahil Sharma, Student Trustee North
Trevor Sookraj, Student Trustee South

Administration:

Christine Beal, Controller, Finance Support Services
Dawn Beckett-Morton, Director, Human Resources Support Services
Pertia Bent, Superintendent of Education
Shelley Bortolotto, Assistant Director, Human Resources Support Services
Ted Byers, Superintendent of Education
Jan Courtin, Superintendent of Education
Jeff deFreitas, Superintendent of Education, Early Years
Wendy Dowling, Superintendent of Education
Anthony Edwards, Superintendent of Education
Ina Fournier, Superintendent of Education
Jaspal Gill, Associate Director, Operational Support Services (Acting)
Poleen Grewal, Superintendent of Education
Mark Haarmann, Superintendent of Education
Mark Keating, Chief Information Officer
Hazel Mason, Superintendent of Education
Scott Moreash, Associate Director, Instructional Support Services
Shawn Moynihan, Superintendent, Curriculum and Instruction Support Services
David Neale, Controller, Corporate Support Services
Patricia Noble, Superintendent of Education
Tony Pontes, Director of Education
Jerry Powidajko, Superintendent, Leadership Development and School Support Services
Patricia Rossall, Superintendent of Education, Alternative Programs
Louise Sirisko, Superintendent, Special Education Support Services
Marion Smith, Executive Assistant
Carol Speers, Superintendent of Education
Joy Uniac, Superintendent of Education

**3. Special Presentation re Peel District School Board's 2013 United Way Campaign
(Continued)**

Raj Chandegra thanked the Board for supporting the United Way in its efforts to reduce poverty and help disadvantaged students, and for Peel DSB's contribution. He spoke about the change in the funding model which enables agencies to apply for funds, allows United Way to address social issues, and reduce poverty. He highlighted partnership strategies, which included: Regional Diversity Council; representation on Peel Poverty Reduction Strategy; active membership on South Asian Council. He thanked trustees, staff, and students for their time, leadership and commitment to the campaign.

Chair McDougald thanked Jan Courtin for her leadership, Dana Sheahan, Raj Chandegra and Peel DSB staff and Peel's United Way Committee for their work on this project. She encouraged trustees to continue supporting United Way this year and to attend the kick-off on October 16, 2013 at 4.00 p.m.

4. Special Presentation by the Peel School Presidents' Council Executive

Justin Lee, Prime Minister of Peel Student President's Council (PSPC) and student of Glenforest Secondary School, introduced PSPC Executive Director, Ruchika Gothoskar. He stated that this is his second year as Executive Member on the PSPC, and that there are six other elected executive members. He thanked Superintendent Ted Byers and staff for their support. Justin Lee reported that PSPC is in its 14th year and continues to work on its five objectives: to promote and enhance communication and co-operation between students and student councils within Peel DSB; to represent student councils of Peel in communicating their opinions and advancing their interests in all matters of concern; to act as a liaison between the Peel DSB and its students; to promote and enhance leadership development among the students of Peel through PSPC, student council, and Board initiatives; to work independently but in harmony with Peel DSB.

Ruchika Gothoskar stated that a new role of Minister of Public Relations-North has been introduced with the hope of increasing representation from the schools in the north at general meetings, collection of data with a view to increase attendance at meetings, and having planned agendas for meetings. She commented on the benefits of meeting with student activity councils to engage in discussions across the Board. Justin Lee noted that general meetings are held monthly and the purpose is to increase collaboration between schools, celebrate success, provide discussion time. The meetings include inviting United Way presenters and special guest speakers. The students provided an overview of planned activities such as A Night for Action in November, Future Leaders' Initiatives, Senate, and a 2-day Spring Conference to promote and enhance leadership development. Justin Lee thanked the trustees for their continued support and invited input on the planned initiatives.

Chair McDougald expressed appreciation for the work done by the PSPC and their involvement with the United Way campaign. She asked that the student trustees are kept informed of activities and students' concerns, through meeting minutes.

5. Conflict of Interest

There were no conflicts of interest declared.

**6. Minutes of the Physical Planning and Building Committee Meeting, September 4, 2013
Minutes of the Regular Meeting of the Board, September 9, 2013
Minutes of the Extraordinary Electronic Meeting of the Board, September 18, 2013**

Resolution No. 13-207 moved by Suzanne Nurse
seconded by Rick Williams

Resolved:

1. That, the Minutes of the Physical Planning and Building Committee Meeting, held September 4, 2013, be received;
2. That, the Minutes of the Regular Meeting of the Board, held September 9, 2013, be approved;
3. That, the Minutes of the Extraordinary Electronic Meeting of the Board, held September 18, 2013, be approved.

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7. Written Questions

There were no written questions.

8. Notices of Motion and Petition

There were no notices of motion or petitions.

9. Special Section for Receipt

Resolution No. 13-208 moved by Jeff White
seconded by David Green

Resolved, that the following items, be received:

1. Retirements:

Debra Draper	Alex Jordan	Jim Sanderson
Rita Gunsten	Bill Large	
2. Good News: United Achievers Scholarship Recipients
3. Teacher Recognition Day in Peel – October 5, 2013
4. Letter from the Minister of Energy in response to the Chair's letter regarding the procurement process for the Feed-in Tariff (FIT) program
5. Copy of a letter to the Minister of Education from the Trillium Lakelands District School Board regarding the directive to append the MOUs to collective agreements

9. Special Section for Receipt (Continued)

6. Copy of letter to the Minister of Education from the Durham District School Board regarding the directive to append the MOUs to collective agreements

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Chair McDougald noted that Teacher Recognition Day is October 5, 2013 to acknowledge the good work done by teachers and staff in schools.

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Resolution No. 13-208 carried

10. Delegation by Earl Douglas Requesting Transportation to David Leeder Middle School

Earl Douglas advised that his wife, Janet Keeling, was unable to attend. He delegated the Board regarding transportation for his son to David Leeder Middle School. Earl Douglas stated that, with the new rule, his son is not eligible for busing and the walk to school is approximately 45 minutes. He advised that the route has a lot of pedestrian and vehicle traffic along 2nd Line and Sombrero Way and recalled a recent accident at that intersection. He stated that a school bus passes through the neighbourhood and asked for an exception to the busing rule for his son, if seating is available.

Chair McDougald stated that there is a policy for courtesy busing and a seat is granted based on need, while taking into account the age of the child and the distance from the school. Chair McDougald advised Earl Douglas to contact the school principal with his request and added that Superintendent Carol Speers will follow up with the school principal. A response to the delegation will be provided at the next Regular Meeting of the Board on October 8, 2013.

11. Delegation by Catherine Soplet Regarding Local Government Week and National Citizenship Week

Using a PowerPoint presentation, Catherine Soplet presented on behalf of Anastasia Tolia, Co-Chair, Institute of Canadian Citizenship – Mississauga Committee. She provided information on Local Government Week and National Citizenship Week, which run concurrently from October 20-27, 2013 and includes a Citizenship Ceremony on October 21, 2013. She advised that educators have been asked to promote Local Government Week, and schools and municipalities are encouraged to get together to help teach children and youth about the key role municipal governments play in their everyday lives.

Catherine Soplet reviewed the slides regarding Outcomes for Youth Wellbeing, highlighting Civic Engagement and Youth Leadership, and local governments working together in neighbourhoods for children, youth, and adults. She drew attention to the webpage of Citizenship and Immigration Canada which encourages Canadians to reflect on the value of citizenship, their rights and responsibilities, ways to celebrate citizenship, and the Institute for Canadian Citizenship which was founded to engage Canadians in active citizenship through innovative programs and collaboration.

11. Delegation by Catherine Soplet regarding Local Government Week and National Citizenship Week (Continued)

Catherine Soplet invited trustees to attend the Citizenship Ceremony on October 21, 2013 at 11 a.m., followed by a brief reception and ceremony at 12.00 noon. Chair McDougald thanked Catherine Soplet and requested her to provide the Board with an agenda of the event.

12. Response to Petition Requesting Busing to Eagle Plains Public School

At the Regular Meeting of the Board, held on September 9, 2013, Trustee Harinder Malhi tabled a petition signed by the parents of students attending Eagle Plains Public School requesting transportation.

Resolution No. 13-209 moved by Harinder Malhi
seconded by Beryl Ford

Resolved, that the Response to the Petition requesting busing to Eagle Plains Public School, be received.

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13. Response to Delegation by Yen Do requesting Busing to Barondale Public School

At the Regular Meeting of the Board, held on September 9, 2013, Yen Do delegated the Board regarding busing to Barondale Public School.

Resolution No. 13-210 moved by Rick Williams
seconded by Jeff White

Resolved, that the Response to the Delegation by Yen Do requesting busing to Barondale Public School, be received.

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14. Appointment of Trustees to the Budget Development Committee

At the Regular Meeting of the Board held on September 9, 2013, notice was given that three trustees will be appointed to the Budget Development Committee at the next Regular Meeting of the Board. The Budget Development Committee will consist of: the Chair and Vice-Chair of the Board; three trustees; Director's Office; three superintendents (1 north, 1 south and 1 central); a secondary school principal representative; an elementary school principal representative and finance department staff.

14. Appointment of Trustees to the Budget Development Committee (Continued)

Chair McDougald noted that the Committee will meet around 4.00 p.m. and called for nominations to the Budget Development Committee.

Beryl Ford nominated Stan Cameron

Jeff White nominated Sue Lawton

Stan Cameron nominated by David Green, who declined the nomination

Suzanne Nurse nominated Meredith Johnson

There being no further nominations, Chair McDougald announced that Trustee Cameron, Trustee Lawton and Trustee Johnson are elected to the Budget Development Committee.

15. Notice of Appointment of Two Trustees to the Secondary French Immersion Review Committee

A report regarding French Immersion Review was received at the Regular Meeting of the Board on September 25, 2012, when the Board approved a recommendation to establish a committee to conduct a full review of the French Immersion/Extended French program at the secondary level during the 2013-2014 school year.

Chair McDougald noted that the appointments to this committee will be made at the next Regular Meeting of the Board, on October 8, 2013.

Resolution No. 13-211 moved by Sue Lawton
seconded by Suzanne Nurse

Resolved:

1. That, a Secondary French Immersion Review Committee be established.
2. That, two trustees be appointed to the Secondary French Immersion Review Committee at the Regular Meeting of the Board on October 8, 2013. (APPENDIX I)

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16. Report of the Trustee Review Committee – Terms of Reference

Resolution No. 13-212 moved by Sue Lawton
seconded by Suzanne Nurse

Resolved that, the Revised Terms of Reference for the Trustee Review Committee, be approved. (APPENDIX II)

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17. Notice to Rescind Resolution No. 12-248 (Part 1.2) - New French Immersion Centre

The Board received a written report giving notice of the administration's recommendation to rescind Resolution No. 12-248 (Part 1.2), at the Regular Meeting of the Board, to be held on October 8, 2013, in accordance with Board By-Laws.

18. September Enrolment Report

Controller of Planning and Accommodation Support Services, Randy Wright, reviewed the September Enrolment Report for elementary and secondary schools. The report also provided details of enrolment over five years. For the period September 2012 to September 2013, the report showed an enrolment growth of 1079 elementary students, and a decline in enrolment of 777 students for secondary schools.

Associate Director of Instructional Support Services, Scott Moreash, noted that the decline in secondary enrolment will result in a reduction of teaching positions Board-wide, and some staff will be absorbed through attrition. He stated that at this time it is not known as to where students have chosen to migrate. A review of student choices, facilities, and marketing strategies will begin as a priority, and careful attention will be paid to the Report Card for Student Success, to which significant funds and resources will be directed.

Chair McDougald remarked that enrolment has been declining throughout the Province, however, as Peel is a growth region, the decline has not been significant. She stated that a review of information collected by staff, regarding reasons for this reduction, will assist in retaining and attracting students, and addressing the issue of declining enrolment in secondary schools.

Resolution No. 13-213 moved by Beryl Ford
seconded by Harinder Malhi

Resolved, that the September Enrolment Report, be received.

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19. Results of New Registration Process – Grade 1 French Immersion

Associate Director of Instructional Support Services, Scott Moreash, drew attention to results in the report indicating that the registration process for Grade 1 French Immersion (FI) was successfully implemented in Peel schools. He reported that all students wait listed for FI this September were offered a spot either in the home school or at a nearby FI school. Through implementation of the enrolment cap on all Grade 1 elementary FI programs and the randomized selection process, four schools, Carberry, Corsair, Osprey Woods, and Rowntree Public Schools had students who did not have a place in the FI program. These students were wait listed and subsequently offered a space in the program. Scott Moreash reviewed the report outlining steps taken in the registration process this year to ensure smooth entry to the Grade 1 FI program.

19. Results of New Registration Process – Grade 1 French Immersion (Continued)

Trustees speaking expressed appreciation for the efforts of staff to ensure that all students, including late registrants were accommodated, and added that the main reason for capping the program was to ensure a quality program, which appears to have been accomplished. Another trustee agreed and inquired about the percentage of Grade 1 FI students in Peel DSB, and the percentage of Grade 1 FI classes. Superintendent, Curriculum and Instruction Support Services, Shawn Moynihan, replied that 26.7% of Grade 1 students are in FI and he will provide information to the trustee regarding the percentage of Grade 1 classes that are FI.

Resolution No. 13-214 moved by Jeff White
seconded by Steve Kavanagh

Resolved, that the report re Results of New Registration Process - Grade 1 French Immersion, be received.

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20. The Journey Ahead Action Plan: Update on Progress

Noting that Peel DSB has taken an organizational lead in this project, Associate Director of Instructional Support Services, Scott Moreash, reviewed the report. He highlighted the work done which included: working on the goal of Report Card for Student Success, to target, develop and retain diverse staff; regular public reporting of progress made to ensure accountability. He thanked staff of Human Resources Support Services, and Leadership Development Support Services, for their on-going work in transforming hiring and promotion practices. He commented that it is apparent that there are statements, assumptions, policies, rules and practices that need to be amended or eliminated and the work is being executed at a quick pace. He remarked that it will take time to fully implement the Journey Ahead and stated that principals and vice-principals have been included in the process. Scott Moreash provided an update on bias-free training that has been provided to 533 administrative staff and will continue for managers, trustees, and all staff involved in hiring. He highlighted that significant progress has been made on 33 findings listed in the report, and that the work will impact all aspects of hiring and promotion, Peel Leadership Program, attributes, attitudes and actions in Peel, for many years. He noted that this initiative aligns with the Ontario Leadership Framework and that Peel DSB is seen as a leader in this area.

Chair McDougald inquired about communicating this good news and progress, as well as updates to the public and suggested that national newspapers be approached to highlight these efforts to ensure equitable hiring and promotion. Associate Director Moreash replied that the Road Map newsletter which presents updates on progress is regularly circulated to internal staff, and there have been news releases regarding the Journey Ahead Action Plan. A trustee commended the work done and requested that staff ensure that information and progress be communicated to the public.

20. The Journey Ahead Action Plan: Update on Progress (Continued)

Resolution No. 13-215 moved by David Green
seconded by Beryl Ford

Resolved, that the report re The Journey Ahead Action Plan Update on Progress, be received.

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21. Reports from Ontario Public School Boards' Association

Resolution No. 13-216 moved by Beryl Ford
seconded by Steve Kavanagh

Resolved, that the following reports, be received:

- OPSBA Fast Report, Volume 25, No. 28
- OPSBA Fast Report, Volume 25, No. 29
- OPSBA Fast Report, Volume 25, No. 30

..... carried

22. Reports from Trustee Representatives on Councils/Associations

Trustee Williams reported on an OPSBA meeting attended by him and Trustee Green, over the week end, where a lengthy confidential internal discussion ensued around labour relations and upcoming negotiations. He commented that OPSBA will likely be bargaining agents for all boards across the province. He noted that local boards have local priorities and demographics have shifted dramatically over the years. He stated that his comments on equity had been well received at the meeting.

23. Question Period

Trustee Kavanagh commented on the democratic voting process and use of ballots.

Trustee Green asked if there are any written rules on the number of years a principal has to stay in schools before moving. Associate Director Moreash replied that there is no stipulation as to the minimum or maximum number of years.

Trustee Ford congratulated 23 Peel teachers who were recognized with the 2013 Teacher Honour Roll Awards as reported by the Toronto Star. The Communications Department will include this information in the good news section and include names of the teachers.

24. Public Question Period

There were no public questions.

25. Adoption of the In Committee Report

Resolution No. 13-217 moved by Meredith Johnson
seconded by Jeff White

Resolved, that the report of the In Committee Session regarding: Minutes of the Physical Planning and Building Committee (In Committee), September 4, 2013; Minutes of the Regular Meeting of the Board (In Committee – Part A), September 9, 2013; Joint Health and Safety Committee; September Enrolment Report; Letter from Ministry of Education to the Elementary Teachers' Federation of Ontario re Government's Commitment to the Memorandum of Understanding; Termination of Teaching Contract; Minutes of the Discipline Committee Meeting of the Board (In Committee), August 26, 2013; Minutes of the Regular Meeting of the Board (In Committee – Part B), September 9, 2013; Minutes of the Extraordinary Meeting of the Board (In Committee – Electronic), September 18, 2013; Resignations; Retirements; Secondary Principal Assignments and Appointments; Secondary Vice-Principal Assignment and Appointment; Government Memorandums of Understanding – Update, and Question Period, be received, and that the recommendations contained therein, be approved.

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26. Adjournment

Resolution No. 13-218 moved by Stan Cameron
seconded by Suzanne Nurse

Resolved, that the meeting adjourn (20:50 hours).

..... carried

..... Chair Secretary

September 30, 2013
Regular Meeting of the Board:lf

RESOLUTIONS APPROVED IN IN COMMITTEE SESSION – SEPTEMBER 30, 2013

Members present:

Janet McDougald, Chair
Suzanne Nurse, Vice-Chair
Stan Cameron
Beryl Ford
David Green
Meredith Johnson

Steve Kavanagh
Sue Lawton
Harinder Malhi
Jeff White
Rick Williams (18:00)

Member absent:

Brad MacDonald

Student Trustees:

Sahil Sharma, Student Trustee North
Trevor Sookraj, Student Trustee South

PART A

1. Approval of Agenda

That, the agenda be approved.

2. Minutes of the Physical Planning and Building Committee (In Committee), September 4, 2013 Minutes of the Regular Meeting of the Board (In Committee – Part A), September 9, 2013

1. That, the Minutes of the Physical Planning and Building Committee (In Committee), held September 4, 2013, be received;
2. That, the Minutes of the Regular Meeting of the Board (In Committee - Part A), held September 9, 2013, be approved.

3. Joint Health and Safety Committee

That, the report re Joint Health and Safety Committee, be received.

4. September Enrolment Report

That, the September Enrolment Report, be received.

6. Letter from Ministry of Education to the Elementary Teachers' Federation of Ontario re Government's Commitment to the Memorandum of Understanding

That, the copy of the letter from the Ministry of Education to the Elementary Teachers' Federation of Ontario reiterating the Government's commitment to the provisions set out in the Memorandum of Understanding, be received.

PART B (Not Including Student Trustees)

1. Approval of Agenda

That, the agenda, as amended, be approved.

2. Termination of Teaching Contract

That, the employment of the secondary teacher, named in the report, with the Peel District school Board be terminated for just cause, effective September 30, 2013.

3. Minutes of the Discipline Committee Meeting of the Board (In Committee), August 26, 2013

Minutes of the Regular Meeting of the Board (In Committee – Part B), September 9, 2013

Minutes of the Extraordinary Meeting of the Board (In Committee – Electronic), September 18, 2013

1. That, the Minutes of the Discipline Committee Meeting of the Board (In Committee), held August 26, 2013, be received;
2. That, the Minutes of the Regular Meeting of the Board (In Committee - Part B), held September 9, 2013, be approved;
3. That, the Minutes of the Extraordinary Meeting of the Board (In Committee - Electronic), held September 18, 2013, be approved.

4. Resignations

That, the report of resignations of staff, be received.

5. Retirements

That, the report of retirements of staff, be received.

6. Secondary Principal Assignments and Appointments

That, the following principal assignments, effective October 15, 2013, be received:

Richard Rozario from Principal at Turner Fenton Secondary School to School Support Officer – Secondary

Mary Nanavati from Principal at Fletcher's Meadow Secondary School to Principal at John Fraser Secondary School

Michelle Stubbings from Principal at Meadowvale Secondary School to Principal at Turner Fenton Secondary School

Dana Sheahan from Principal at West Credit Secondary School to Principal at Fletcher's Meadow Secondary School

That, the following principal appointments, effective October 15, 2013, be received:

Brent Coakwell from Vice-Principal at Meadowvale Secondary School to Principal at Meadowvale Secondary School

Craig Caslick from Vice-Principal at Peel Alternative School North to Principal at West Credit Secondary School

7. Secondary Vice-Principal Assignment and Appointment

That, the following vice-principal assignment, effective October 15, 2013, be received:

Leslie Grant from Vice-Principal at Roy McMurtry School to Vice-Principal at Peel Alternative School North

That, the following vice-principal appointment, effective October 15, 2013, be received:

Paris Vassel from Acting Vice-Principal at Port Credit Secondary School to Vice Principal at Port Credit Secondary School

8. Director's Report

1. Government Memorandums of Understanding – Update

That, the oral update report re Government Memorandums of Understanding, be received.