

PEEL DISTRICT SCHOOL BOARD

Minutes of the Regular Meeting of the Board, held in the Board Room, the H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario on Thursday, October 13, 2016, at 19:30 hours.

Members present:

Janet McDougald, Chair	David Green
Suzanne Nurse, Vice-Chair	Brad MacDonald
Stan Cameron	Kathy McDonald
Robert Crocker	Harkirat Singh
Nokha Dakroub	Rick Williams

Members absent: (apologies received)

Carrie Andrews
Sue Lawton

Student Trustee:

Ranbir Singh, Student Trustee North

Administration:

Tania Alatishe-Charles, Controller, Finance Support Services
Dawn Beckett-Morton, Director, Human Resources Support Services
Shelley Bortolotto, Assistant Director, Human Resources Support Services
Ted Byers, Superintendent, Special Education Support Services
Paul Da Silva, Acting Superintendent of Education
Jeff deFreitas, Coordinating Superintendent
Anthony Edwards, Superintendent of Education
Jaspal Gill, Associate Director, Operational Support Services
Adrian Graham, Superintendent of Education
Mark Haarmann, Superintendent of Education
Adam Hughes, Chief Information Officer
Michael Logue, Superintendent of Education
Hazel Mason, Superintendent of Education
Pertia Minott, Superintendent of Education
Scott Moreash, Associate Director, Instructional Support Services
Janice Mueller, Executive Assistant
David Neale, Controller, Corporate Support Services
Tony Pontes, Director of Education
Jamie Robertson, Superintendent of Education
Patricia Rossall, Superintendent of Education
Gale Solomon-Henry, Superintendent of Education
Joy Uniac, Superintendent of Education, Early Years
Randy Wright, Controller, Planning and Accommodation Support Services

Lorelei Fernandes, Board Reporter

1. Open Session

The Open Session commenced with the singing of O' Canada, and the acknowledgement that the meeting is being held on the traditional territory of the Mississaugas of the New Credit First Nation.

2. Approval of Agenda

The following changes were made to the agenda:

- Item 6.1 Retirements (revised page circulated)
- Item 6.6 Letter to Minister of Education from the Chair regarding classroom closures (circulated)
- Item 9.6 Ontario Public Sector Employees Union (OPSEU) 283 – English as a Second Language (ESL) and Literacy and Basic Skills (LBS) Instructors - Tentative Local Agreement (circulated)
- Item 10.1 Student Information Stored on Third Party Web Tools (added)

Resolution No. 16-202 moved by Brad MacDonald
seconded by Harkirat Singh

Resolved, that the agenda, as amended, be approved.

..... carried
(2/3rds' majority)

3. Conflict of Interest

Trustee Cameron declared a conflict of interest with regard to Item 9.6, OPSEU 283 – English as a Second Language (ESL) and Literacy and Basic Skills (LBS) Instructors - Tentative Local Agreement, as he is a member of OPSEU. He absented himself from the meeting during discussion and voting on this item.

**4. Minutes of Instructional Programs/Curriculum Committee, September 14, 2016
Minutes of the Extraordinary Meeting of the Board (Electronic), September 21, 2016
Minutes of the Regular Meeting of the Board, September 27, 2016**

Resolution No. 16-203 moved by Stan Cameron
seconded by Suzanne Nurse

Resolved:

1. That, the Minutes of the Instructional Programs/Curriculum Committee, held September 14, 2016, be received;
2. That, the Minutes of Extraordinary Meeting of the Board (Electronic), held September 21, 2016, be approved;
3. That, the Minutes of the Regular Meeting of the Board, held September 27, 2016, be approved.

..... carried

5. Written Questions

There were no written questions.

6. Notices of Motion and Petitions

There were no notices of motion or petitions.

7. Special Section for Receipt

Resolution No.16-204 moved by Nokha Dakroub
seconded by David Green

Resolved, that the following items, be received:

1. Retirements

Lea Henderson
Margaret Latham

Pamela Luscott
Beverley Mackenzie

Janice McNamara
Laureen Patrick

2. Bus Driver Appreciation Day – Wednesday, October 19, 2016

3. Peel Teaching Assistant and Early Childhood Educators’ Appreciation Day –
Wednesday, October 26, 2016

4. National Principals’ Month - October

5. Letter from the Minister of Education in response to Chair McDougald’s letter of
June 22, 2016 regarding coding in the curriculum

6. Letter to the Minister of Education from Chair McDougald regarding classroom
closures

.....

A trustee referred to Item 6.2, Bus Driver Appreciation Day, Item 6.3, Peel Teaching Assistant and Early Childhood Educators’ Appreciation Day, and Item 6.4, National Principals’ Month. He expressed appreciation for the work done by bus drivers in transporting children to and from school, he acknowledged the work of early childhood educators, and commended principals for the excellent work done in Peel schools. The trustee also thanked Chair McDougald for the letter written to the Minister of Education with regard to discontinuation of top-up funding which has resulted in classroom closures.

.....

Resolution No.16-204

..... carried

October 13, 2016
Regular Meeting of the Board:lf

8. Recommendations of the Instructional Programs/Curriculum Committee, September 14, 2016

At a meeting of the Instructional Programs/Curriculum Committee, held September 14, 2016, there were no recommendations to the Board.

Resolution No. 16-205 moved by Rick Williams
seconded by Stan Cameron

Resolved, that the receipt of the following information arising from the Instructional Programs/Curriculum Committee meeting, held September 14, 2016, be received:

1. Reports / Information Received

Celebrating Faith and Culture Backgrounder – October 2016; Engage Math – Comprehensive Numeracy Strategy: Work Plan for 2016-2017; Early Literacy Plan 2016-2019.

..... carried

9. Recommendations of the Audit Committee, September 28, 2016

Resolution No. 16-206 moved by Kathy McDonald
seconded by Robert Crocker

Resolved, that the following recommendation arising from the Audit Committee meeting, held September 28, 2016, be approved:

1. Terms of Reference

That, the revised Terms of Reference of the Audit Committee, be approved. (Appendix I, as attached to the Minutes).

2. Reports / Information Received

Audit Committee Work Plan; Regional Internal Audit Team - Audit Plan Status Update.

..... carried

10. Recommendations of the Physical Planning and Building Committee Meeting, October 5, 2016

At a meeting of the Physical Planning and Building Committee, held October 5, 2016, there were no recommendations to the Board.

Resolution No. 16-207 moved by David Green
seconded by Brad MacDonald

Resolved, that the receipt of the following information arising from the Physical Planning and Building Committee meeting, held October 5, 2016, be received:

1. Reports / Information Received

STOPR – Student Transportation of Peel Region Governance Committee Minutes, June 17, 2016; Pupil Accommodation Review (PAR) Update; Application Status Update; SouthFields Village #2 Public School – Expropriation, Town of Caledon – Update; Tender Activity Report – August 26, 2016 to September 21, 2016; Vandalism Report - June and July 2016; Ministry of Education Initiatives: Ontario Regulation 444/98 – Process Improvements to Surplus Property Circulation.

..... carried

11. Appointment of Trustees to the Budget Development Committee

At the Regular Meeting of the Board held on September 27, 2016, notice was given that three trustees would be appointed to the Budget Development Committee at the next Regular Meeting of the Board. The Budget Development Committee will consist of: the Chair and Vice-Chair of the Board; three trustees; Director's Office; three superintendents of education (1 north, 1 south and 1 central); a secondary school principal representative; an elementary school principal representative; Finance department staff.

Chair McDougald called for nominations to the Budget Development Committee.

Harkirat Singh nominated Kathy McDonald
Stan Cameron nominated Sue Lawton
Robert Crocker nominated David Green

There were no further nominations.

Resolution No. 16-208 moved by Nokha Dakroub
seconded by Suzanne Nurse

Resolved, that Trustee McDonald, Trustee Lawton and Trustee Green are elected to the Budget Development Committee.

..... carried

12. Ontario Public Sector Employees Union (OPSEU) 283 – English as a Second Language (ESL) and Literacy and Basic Skills (LBS) Instructors - Tentative Local Agreement

Trustee Cameron was not present for this Item. Chair McDougald thanked Dawn Beckett-Morton, Director of Human Resources Support Services, Shelley Bortolotto, Assistant Director of Human Resources Support Services, and Human Resources staff, for their efforts in negotiating with employee groups. She noted that there are 11 employee groups, and the OPSEU 283 agreement is the last one to be ratified. OPSEU 283 members ratified the agreement on October 6, 2016. A recorded vote is required.

Resolution No. 16-209 moved by Brad MacDonald
seconded by Suzanne Nurse

Resolved, that the tentative local agreement between the Peel District School Board and Ontario Public Sector Employees Union (OPSEU) 283 – English as a Second Language (ESL) and Literacy and Basic Skills (LBS) Instructors – Tentative Local Agreement, be ratified. (APPENDIX I**)

Yeas	Nays	Abstentions
Trustees Crocker, McDonald, Williams, Singh, Green, MacDonald, McDougald, Nurse, Dakroub		(9-0-0) carried
Student Trustee Singh		(10-0-0) (Non-binding)

**Note: Due to the size, the documents will be attached to the File Copy only.

13. Student Information Stored on Third Party Web Tools

Associate Director of Instructional Support Services, Scott Moreash, advised that over the years, secondary schools have used programs such as MarkBook, Turnitin, or Sesame, to store student data, to interact with students electronically, to submit assignments, or to detect plagiarism. He explained that some programs use personal information, such as student name and number. Associate Director Moreash stated that, in the past, for all board-owned programs, data was stored locally on Peel Board servers. However, methods for data storage have changed and data may now be stored on servers in Peel, anywhere in Canada, or elsewhere in the world. He added that storage brokers may move information on servers several times a day, to avail of best prices for data storage. Scott Moreash advised that Canadian privacy laws require that parents be made aware that personal information is stored on international servers. In order to abide by privacy laws, a letter has been prepared in consultation with legal counsel to notify parents about use of web-based programs such as Turnitin and Sesame, which may have student information stored on servers anywhere in the world. Associate Director Moreash requested that inquiries from parents in this regard be directed to school principals. He clarified that data on the Student Information System (SIS) and Special Education data is not stored on external servers.

16. Public Question Period

Catherine Soplet provided updated information as a follow-up to her delegation at the Regular Meeting of the Board on August 31, 2016, and her subsequent Open Letter to Region of Peel elected representatives, with regard to the Citizen Apprenticeship program. She commented that the Open Letter drew attention of Region of Peel Council and the constituent municipal councils to the role of education in poverty reduction. She advised that the Open Letter and its response was presented on September 16, 2016 to Peel Region - Poverty Reduction Strategy, and on September 21, 2016 to the Mississauga Library Services Board. Chair McDougald responded.

Ann Marie White stated that she has two children in Peel schools. She advised that one of her children was hit by a car while cycling to school. She described the incident as reported to her by her child. Ann Marie White stated that upon arriving at school her son had reported the incident to the school principal and staff, the police were called, and she arrived at the school later. She asked whether there is a school protocol to be followed when a child is involved in a motor vehicle accident. Chair McDougald responded.

Alan Kim stated that he has no children in the Peel District School Board. He referred to the online blog in which a Rick Hansen Secondary School student claimed that she was being harassed. He recalled Director Pontes' response to Trustee Dakroub in Question Period (Item 15 of these Minutes) and asked whether the Board could engage in any kind of action if the student had decided to take legal action, or if police were involved. Chair McDougald and Director Pontes responded.

17. Adoption of the In Committee Report

Resolution No. 16-212 moved by Nokha Dakroub
seconded by David Green

Resolved, that the Report of the In Committee Session regarding: Minutes of the Regular Meeting of the Board (In Committee – Part A), September 27, 2016; Recommendations of the Physical Planning and Building Committee Meeting (In Committee), October 5, 2016; Ontario Public Service Employees' Union 283 (English as a Second Language and Literacy and Basic Skills Instructors) Tentative Local Agreement; Transportation Update Report (oral); Director's Report re Donations for United Way and Hurricane Matthew Victims (oral); Termination of Teacher; Termination of Teacher; Minutes of the Regular Meeting of the Board (In Committee – Part B), September 27, 2016; Recommendations of the Audit Committee Meeting (In Committee), September 28, 2016; Resignations; Retirements; Elementary Principal Assignment, and Question Period, be received, and that the recommendations contained therein, be approved.

..... carried

October 13, 2016
Regular Meeting of the Board:lf

18. Adjournment

Resolution No. 16-213 moved by Stan Cameron
seconded by Rick Williams

Resolved, that the meeting adjourn (20:20 hours).

..... carried

..... Chair Secretary

October 13, 2016
Regular Meeting of the Board:lf

RESOLUTIONS APPROVED IN IN COMMITTEE SESSION – OCTOBER 13, 2016

Members present:

Janet McDougald, Chair
Suzanne Nurse, Vice-Chair
Stan Cameron (18:30)
Robert Crocker
Nokha Dakroub

David Green
Brad MacDonald
Kathy McDonald
Harkirat Singh (17:45)
Rick Williams

Members absent: (apologies received)

Carrie Andrews
Sue Lawton

Student Trustee:

Ranbir Singh, Student Trustee North

Part A

1. Approval of Agenda

That, the agenda, as amended, be approved.

2. Minutes of the Regular Meeting of the Board (In Committee – Part A), September 27, 2016

That, the Minutes of the Regular Meeting of the Board (In Committee – Part A), held September 27, 2016, be approved.

3. Recommendations of the Physical Planning and Building Committee Meeting (In Committee), October 5, 2016

That, the following recommendation arising from the Physical Planning and Building Committee (In Committee) meeting, held October 5, 2016, be approved:

1. Surplus Property – Ray Lawson Public School Rear Parcel

That, the rear parcel at the Ray Lawson Public School property is not required for Board purposes, and that staff proceed with the disposal of this property in accordance with the requirements of Ontario Regulation 444/98 and the Expropriations Act (Ontario).
(Appendix I, as attached to the Minutes)

October 13, 2016
Regular Meeting of the Board:lf

3. Recommendations of the Physical Planning and Building Committee Meeting (In Committee), October 5, 2016 (Continued)

2. Reports / Information Received

The Committee received the following reports / information: Combined Capital Project Status Report; Britannia Farm – Update; Before and After School Child Care; Tender Activity Report – August 26, 2016 to September 21, 2016.

4. Ontario Public Sector Employees' Union 283 (English as a Second Language and Literacy and Basic Skills Instructors) Tentative Local Agreement

That, the report re Tentative Local Agreement with Ontario Public Service Employees' Union 283 (English as a Second Language and Literacy and Basic Skills Instructors), be received.

5. Transportation Update

That, the oral update report re Transportation, be received.

6. Director's Report

1. Donations for United Way and Hurricane Matthew Victims

That, the Director's oral report re Donations for United Way and Hurricane Matthew Victims, be received.

Part B: (Not including student trustees)

1. Approval of Agenda

That, the agenda, as amended, be approved.

2. Termination of Teacher

That, the employment of the teacher named in the report, be terminated for just cause, effective October 14, 2016.

3. Termination of Teacher

That, the employment of the teacher named in the report, be terminated for just cause, effective October 14, 2016.

**4. Minutes of the Regular Meeting of the Board (In Committee – Part B),
September 27, 2016**

That, the Minutes of the Regular Meeting of the Board (In Committee – Part B), held September 27, 2016, be approved.

**5. Recommendations of the Audit Committee Meeting (In Committee),
September 28, 2016**

That, the information regarding the Audit Committee's receipt of the following items, be received:

1. Reports / Information Received

Internal Audit Services Summary for Applewood School, Applewood Heights Secondary School, Balmoral Drive Senior Public School, Beryl Ford Public School, Carberry Public School, Cheyne Middle School, Elmcrest Public School, Fallingdale Public School, Queen Street Public School, Sir Wilfrid Laurier Public School, Stephen Lewis Secondary School, Sunny View Middle School, West Credit Secondary School, Willow Glen Public School, Gordon Graydon Senior Public School, Greenbriar Middle School; School Audits: Summary of Common Audit Findings for Reporting Period September 2015 – August 2016; Whistleblower Update Report (oral).

6. Resignations

That, the report of resignations of staff, be received.

7. Retirements

That, the report of retirements of staff, be received.

8. Elementary Principal Assignment

That, the following elementary principal appointment, effective November 1, 2016, be received:

Lynn Bristoll from Principal at Caledon Central Public School to Principal at Belfountain Public School