

PEEL DISTRICT SCHOOL BOARD

Minutes of a meeting of the Physical Planning and Building Committee of the Peel District School Board, held in the Brampton Room, the H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario on Tuesday, November 6, 2012 at 18:25 hours.

Members present:

David Green, Chair
Beryl Ford
Steve Kavanagh
Sue Lawton
Harinder Malhi
Janet McDougald
Jeff White

Also present:

Meredith Johnson
Suzanne Nurse

Administration:

Jaspal Gill, Controller, Facilities and Environmental Support Services
(Acting Executive Member)
Christine Beal, Controller, Finance Support Services
Ina Fournier, Superintendent of Education
Carla Kisko, Associate Director, Operational Support Services
Scott Moreash, Coordinating Superintendent
David Neale, Controller, Transportation and Corporate Support Services
Shirley-Ann Teal, Superintendent of Education, Early Learning Program

Marina Amin, Board Reporter

1. Approval of Agenda

PB-83, moved by Beryl Ford, that the agenda, be approved.

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2. Declaration of Conflict of Interest

There were no declarations of conflict of interest.

3. Minutes of the Physical Planning and Building Committee Meeting, October 2, 2012

PB-84, moved by Suzanne Nurse, that, the Minutes of the Physical Planning and Building Committee Meeting, held October 2, 2012, be approved.

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4. Quarterly Status Report – Combined Projects

PB-85, moved by Jeff White, that the Quarterly Status Report – Combined Projects, be received.

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5. Overview of the Municipal Planning Process

Intermediate Planning Officer, Paul Mountford, reviewed the above-noted report, which outlines the various components of municipal planning, including timelines and the Board's role in the process.

PB-86, moved by Harinder Malhi, that the report re Overview of the Municipal Planning Process, be received.

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6. School Consolidation Handbook

Superintendent of Education, Early Learning Program, Shirley-Ann Teal, advised that the report of the Clarkson/Erindale Accommodation Review, led by Jane Mason over the past two years, was approved by the Board at its meeting on January 24, 2012. As part of the report, the transition process was outlined. One of the projects of this process was the development of a handbook, which would serve as a resource for principals of closing and consolidated schools. Superintendent Teal noted that the handbook is available online and outlines the process for a school consolidation or closing, including timelines for various tasks, storage of materials, and relevant Board operating procedures. It includes the input of members from various departments, and has been shared with the unions for their contribution as well. She indicated that the handbook will become a working document, updated as required.

PB-87, moved by Sue Lawton, that the School Consolidation Handbook, be received.

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7. Transportation Request for Proposal (RFP) Report

Controller of Corporate Support Services, David Neale, presented the above-noted Request for Proposal report for procurement of student transportation, which resulted from the Efficiency and Effectiveness reviews. He stated that a joint RFP has been issued with the coterminous board, and that the submission deadline is November 21, 2012. The award of notification is December 19, 2012. Controller Neale highlighted information in the report concerning some opposition within the sector from smaller service providers, who appear disadvantaged by this procurement process. However, there is no indication that the RFP issued by Student Transportation of Peel Region will be challenged.

7. Transportation Request for Proposal (RFP) Report (Continued)

Responding to a trustee's queries regarding funding for, and the use of a Fairness Commissioner, Controller Neale indicated that the position is partially funded by the province. He noted that the province had recommended that Peel hire a Procurement Specialist and Fairness Commissioner, and he reported that a Fairness Commissioner has been retained to ensure that the RFP process is conducted in an open, transparent and competitive manner.

Another trustee expressed appreciation and thanks to the staff of the Transportation department, whose efforts have helped minimize the number of calls trustees usually receive from parents at the beginning of each school year.

PB-88, moved by Beryl Ford, that the Transportation Request For Proposal (RFP) Report, be received.

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8. Tender Activity Report

PB-89, moved by Steve Kavanagh, that the Tender Activity Report for September 24, 2012 to October 25, 2012, be received.

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9. Vandalism Report

The Vandalism Report was reviewed by trustees. A trustee asked about the three LCD projectors that were stolen. Controller Neale responded that these items were located in portables which have become targets for break-ins. Another trustee asked about securing the projectors more firmly. Controller Gill will look into the cost effectiveness of securing the projectors.

In response to another trustee's query, Controller Neale confirmed that an alarm system is activated during a break-in, and that the security company dispatches a person right away.

Responding to trustee questions about graffiti in schools, Controller Neale confirmed that patrols have increased, and that staff work in conjunction with the local police.

PB-90, moved by Steve Kavanagh, that the Vandalism Report for September 2012, be received.

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10. Question Period

Trustee Kavanagh asked about the percentage of schools that have the new Peel sign and suggested that a schedule be drawn to ensure all schools have the new sign by the end of this fiscal year. Controller Gill clarified that, while there is no schedule for replacement of signs, all new schools will have the new logo, and that, within the next two to three years, it is proposed that all Peel schools will display the new sign. Associate Director Kisko noted that the costs associated with the new signage will be determined during the budget process.

11. Public Question Period

There were no public questions.

12. Adoption of the In Committee Report

PB-91, moved by Beryl Ford, that the report of the In Committee Session re: Tender Activity Report, September 24, 2012 to October 25, 2012; Byngmount Beach Public School – Offer to Purchase from the Region of Peel; Educational Development Charges (EDC) By-law Amendment, and Question Period, be received, and that the recommendations contained therein, be approved.

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13. Adjournment

PB-92, moved by Sue Lawton, that the meeting adjourn (18:50 hours).

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