

November 25, 2014
Regular Meeting of the Board:ma

PEEL DISTRICT SCHOOL BOARD

Minutes of the Regular Meeting of the Board, held in the Board Room, the H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario on Tuesday, November 25, 2014 at 19:30 hours.

Members present:

Janet McDougald, Chair	Steve Kavanagh
Suzanne Nurse, Vice-Chair	Sue Lawton
Stan Cameron	Jagdeep Mann
Beryl Ford	Jeff White
Meredith Johnson	Rick Williams

Members absent: (apologies received)

David Green
Brad MacDonald

Student Trustee:

Paul Okundaye, Student Trustee North
Trevor Sookraj, Student Trustee South

Administration:

Tania Alatishe-Charles, Controller, Finance Support Services
Dawn Beckett-Morton, Director, Human Resources Support Services
Pertia Bent, Superintendent of Education
Shelley Bortolotto, Assistant Director, Human Resources Support Services
Ted Byers, Superintendent of Education
Jan Courtin, Superintendent of Education
Patrika Daws, Superintendent of Education
Jeff deFreitas, Superintendent, Curriculum and Instruction Support Services
Wendy Dowling, Superintendent of Education, Early Years
Anthony Edwards, Superintendent of Education
Ina Fournier, Superintendent of Education
Jaspal Gill, Associate Director, Operational Support Services
Mark Haarmann, Superintendent of Education
Mark Keating, Chief Information Officer
Hazel Mason, Superintendent of Education
Scott Moreash, Associate Director, Instructional Support Services
Shawn Moynihan, Superintendent of Education
Janice Mueller, Executive Assistant
David Neale, Controller, Corporate Support Services
Patricia Noble, Superintendent of Education
Tony Pontes, Director of Education
Jerry Powidajko, Superintendent, Leadership Development and School Support Services
Patricia Rossall, Superintendent of Education
Louise Sirisko, Superintendent, Special Education Support Services

Administration: (Continued)

Carol Speers, Superintendent of Education, Alternative Programs
Shirley-Ann Teal, Coordinating Superintendent
Joe Weinberg, Controller, Facilities and Environmental Support Services
Brian Woodland, Director, Communications and Community Relations Support Services
Randy Wright, Controller, Planning and Accommodation Support Services

Marina Amin, Board Reporter

1. Open Session

The Open Session commenced with the singing of O'Canada.

2. Approval of Agenda

The following items were added to the agenda:

Item 6.4 Letter to the Minister of Education from the Chair of SEAC for the Simcoe Muskoka Catholic District School Board re Regulation 274 (circulated)

Item 7.2 Delegation: Trudi-Ann Newby re Section 23 of the Charter of Rights and Freedom and Section 293 of the Education Act (added)

Item 12.2 OPSBA Fast Report: Volume 26, No. 28 (added)

Resolution No. 14-231 moved by Sue Lawton
seconded by Stan Cameron

Resolved, that the agenda, as amended, be approved.

..... carried
(2/3rds' majority)

3. Conflict of Interest

There were no conflicts of interest declared.

4. Minutes of the Regular Meeting of the Board, November 11, 2014

Resolution No. 14-232 moved by Jeff White
seconded by Rick Williams

Resolved, that the Minutes of the Regular Meeting of the Board, held November 11, 2014, be approved.

..... carried

5. Written Questions and Notices of Motion

There were no written questions, or notices of motion.

6. Petitions

Trustee Ford submitted an electronic petition from parents residing in Brampton Wards 7 and 8, Mississauga and other parts of the country, requesting that the Peel DSB exempt current elementary Sci-Tech students, wishing to attend a Sci-Tech program at a secondary school, from the present lottery selection process.

Trustee Mann submitted a petition from Pamela and Roger Townsend on behalf of families from the Walnut Grove and Brameast #6 Public School areas, whose children have been affected by the recent boundary change for the new French Immersion program being brought to Brameast #6 Public School as of September 2015.

7. Special Section for Receipt

Resolution No. 14-233 moved by Steve Kavanagh
seconded by Beryl Ford

Resolved, that the following items, be received:

1. Retirements:

Sally Briggs	Murray Gingrich	Robert Pointer
Rhonda Ciminelli	Jonathan Graham	Lucinda Ulla
Stephen Connors	Dianne Haase	

2. Good News (Canadian Federation of University Women (Brampton – University Entrance Award Recipients)

3. Letter from the Toronto and Region Conservation Authority congratulating the Board for its outstanding achievement within the Ontario Eco Schools certification program.

4. Letter to the Minister of Education from the Chair of the Special Education Advisory Committee for the Simcoe Muskoka Catholic District School Board regarding Regulation 274.

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Referring to Item 7.2, Canadian Federation of University Women (CFUW), Brampton – University Entrance Awards, a trustee expressed appreciation for the support provided by CFUW by way of university tuition scholarships to deserving Peel graduating students.

7. Special Section for Receipt (Continued)

Referring to Item 7.3, letter of congratulations to the Board on its achievement in the Ontario EcoSchools certification program, a trustee provided details of the projects undertaken by Humberview Secondary School students in collaboration with the Toronto and Region Conservation Authority. Chair McDougald also commented on the progress made over the last five years in regard to the Peel EcoSchools project, confirming the Board's commitment to environmental issues.

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Resolution No. 14-233 carried

8. Delegation by Helen Jarvis re Transportation to Nelson Mandela Public School

Helen Jarvis thanked the Board for the opportunity to delegate, and stated that she represents the families of children attending Nelson Mandela Elementary Public School in Brampton. She noted that the request is for busing to continue, to ensure the safety and well-being of the students attending Nelson Mandela Public School. The delegation spoke about safety concerns with respect to: zoning and location of the school; busy roadways and heavy traffic in the vicinity of the school; busing eligibility; Transportation Department's suggestion to use the ravine as the walking path of choice. Helen Jarvis spoke about the dangers in the area of the ravine, including drug paraphernalia and criminal activities. She stated that, on November 21, 2014, McCrimmon Middle School students were ordered indoors during lunch break after a coyote was seen on school grounds. The delegation requested the Board to continue busing students to Nelson Mandela Public School in view of the safety concerns.

Chair McDougald asked Helen Jarvis to provide a copy of her notes to the administration, and advised that a response will be provided at the next Regular Meeting of the Board on December 9, 2014. Responding to the delegation's query about the busing of children to Edenbrook Middle School, Chair McDougald clarified that the Board's busing policy is applied to every student and school in Peel, and that policies exist to promote fair and equitable practice. She also confirmed that the Board takes direction from the City in cases of unsafe areas or walking routes, because those safety concerns are under the jurisdiction of the City.

9. Delegation by Trudi-Ann Newby re Section 23 of the Canadian Charter of Rights and Freedom and Section 293 of the Education Act

Thanking the board for the opportunity to delegate, Trudi-Ann Newby confirmed that a copy of her notes has been presented to the Vice-Chair of the Board. The delegation reviewed: the statement of issues; lottery exemption letter; email correspondence; Section 23 of the Canadian Charter of Rights and Freedom. She expressed disappointment that the Board did not respond positively to her request for a meeting to discuss her child's entry into the French Immersion Program. She reviewed the Board's response commenting that a meeting would not be fruitful at this time. Trudi-Ann Newby reiterated her understanding of her child's right to access the French Immersion Program under Section 23 of the Canadian

9. Delegation by Trudi-Ann Newby re Section 23 of the Canadian Charter of Rights and Freedom and Section 293 of the Education Act (Continued)

Charter of Rights and Freedom, and the Education Act, as her father is francophone. She requested the Board to comply with Section 23 of the Canadian Charter of Rights and Freedom, and allow her child to access the French Immersion program.

A trustee asked the delegation for clarification around the application of Section 23 of the Canadian Charter of Rights and Freedom. Chair McDougald advised that the delegation's request will be reviewed, and legal opinion sought regarding the Board's compliance with Section 23 of the Canadian Charter of Rights and Freedom. A response will be provided at the next Regular Meeting of the Board on December 9, 2014.

10. Consolidated Financial Statements as at August 31, 2014

Controller of Finance Support Services, Tania Alatishe-Charles, reported that the draft Consolidated Financial Statements as at August 31, 2014, audited by Deloitte LLP had been presented in detail to the Audit Committee, at its meeting on November 13, 2014. They are being presented to the Board for approval today. Controller Alatishe-Charles reviewed information in the Consolidated Statement of Financial Position, Consolidated Statement of Operations and Accumulated Surplus, and Consolidated Statement of Change in Net Debt, and provided clarifications to some of the notes, including: accounts receivable – Government of Ontario approved capital; liabilities and payroll; retirement gratuity and other employee future benefits; deferred capital contribution; higher transportation costs that were weather-related; net debt related capital purchases.

Trustee Ford, Chair of the Audit Committee, stated that the draft Consolidated Financial Statements were reviewed and discussed in detail by the Audit Committee, and she thanked staff for their hard work.

Responding to queries, the administration provided clarifying information regarding the Education Development Charge (EDC) deficit account, and the agreement with Student Transportation of Peel Region relating to transportation costs.

Resolution No. 14-234 moved by Beryl Ford
seconded by Sue Lawton

Resolved, that the Consolidated Financial Statements as at August 31, 2014, be approved.
(APPENDIX I)

..... carried

11. Working Fund Reserve Transfers for 2013-2014 Year-End

Jaspal Gill, Associate Director of Operational Support Services, stated that the Working Fund Reserve Transfers are recommendations brought to the Board each year as part of the year-end financial process. Noting the accumulated surplus amount of \$5,416,746 being recommended for transfer to the Working Fund Reserve, Chair McDougald thanked the Finance Department and all staff who work to ensure that the Board's funds are managed wisely and effectively.

Resolution No. 14-235 moved by Beryl Ford
seconded by Jagdeep Mann

Resolved:

1. That, \$5,416,746 be transferred to the Working Fund Reserve (Unappropriated Accumulated Surplus).
2. That, the following amounts be transferred to a Dedicated Working Fund Reserve (Appropriated Accumulated Surplus) at August 31, 2014:
 - a) School and school support consumable funds in the amount of \$1,300,541
 - b) Short Term Professional Development funds in the amount of \$1,790,812
 - c) Miscellaneous operational funds in the amount of \$3,719,425
3. That, a transfer of \$3,000,000 be appropriated to the Retirement Gratuity Reserve to meet the future amortization requirements of the Retirement Gratuity liability.
4. That, an amount of \$350,000 (\$216,346 at August 31, 2013) be transferred to the Dedicated Working Fund Reserve (Appropriated Accumulated Surplus), at August 31, 2014, to fund the estimated additional project costs for the Mineola Public School renovation.
5. That, the Dedicated Working Fund Reserve (Appropriated Accumulated Surplus), identified in Part 2, be transferred and used to offset the applicable operational costs in 2014-2015. (APPENDIX II)

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12. Schedule of Financial Reports to Board

Resolution No. 14-236 moved by Rick Williams
seconded by Stan Cameron

Resolved, that the report re Schedule of Financial Reports to Board, be received.

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13. The Journey Ahead Action Plan – Update on Progress

Associate Director of Instructional Support Services, Scott Moreash, reported that the Board is currently entering an important stage of The Journey Ahead Action Plan, as every effort is made to create a genuine climate of equity and inclusion without bias. He spoke about the positive results of providing extra support and encouragement to some staff in the system, and the difference that support has made in ensuring equity in hiring practice. Associate Director Moreash advised that the Peel District School Board endorsed the Diversity and Inclusion Charter, launched April 18, 2013, by Peel’s Regional Diversity Roundtable (RDR), confirming the Board’s commitment to equity. He noted that the report provides details about the considerable progress made in the Board’s hiring practices, and outlines ongoing action to sustain the vision of The Journey Ahead.

Chair McDougald stated that the report confirms the positive progress made by the Board, and she thanked Associate Director Moreash for his commitment and leadership in this initiative.

Resolution No. 14-237 moved by Sue Lawton
seconded by Jagdeep Mann

Resolved, that the report re The Journey Ahead Action Plan – Update on Progress, be received.

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14. Reports from Ontario Public School Boards’ Association

Resolution No. 14-238 moved by Jeff White
seconded by Meredith Johnson

Resolved, that the following reports, be received:

- OPSBA Fast Report, Volume 26, No. 27
- OPSBA Fast Report, Volume 26, No. 28

..... carried

15. Question Period

There were no questions.

Trustee Mann extended thanks to fellow trustees and staff, and expressed appreciation for their advocacy and commitment to students and communities in Peel. As an outgoing trustee he recalled the challenges of boundary changes, and commended the hard work and diligence of staff in finding the best solution, while keeping the interest of children and the community at the heart of the decision-making process.

15. Question Period (Continued)

Trustee Ford thanked the Board for the excellent retirement event held for her. Reflecting on her almost thirty years in Peel, she noted that it has been a privilege to work with an inspiring and cohesive team of trustees, and she expressed her admiration and respect for the work and commitment of staff in Peel.

Trustee Johnson reflected on her four-year term with the Peel District School Board. She thanked trustees and staff for the positive experience, and expressed appreciation for the hard work exhibited by them on a daily basis in Peel.

Trustee Kavanagh recalled events from his seventeen years as a trustee in Peel, which commenced with his intention to eliminate portables in Peel schools. He spoke about the many changes that took place in his ward, including: new schools; renovated schools; emergence of balanced calendar schools; reduction of portables; transportation and special education issues; the new “smile” Board logo. Noting the inclusiveness of this Board, and its commitment to children’s needs, Trustee Kavanagh thanked staff and commended them on the great job done in Peel, and wished them well in the future.

Trustee White thanked trustees and staff for their hard work in support of students and families in Peel, and for the rewarding experience of serving with such an amazing team. He thanked Trustee Williams who suggested in December 2005 that he run for trustee in Ward 6, and he expressed gratitude and thanks to the community for supporting him.

On behalf of the senior administration of the Board, and staff at all sites, Director Pontes, thanked outgoing Trustees Ford, Johnson, Kavanagh, Mann and White, and erstwhile trustee Harinder Malhi present in the audience, for their leadership on the Board, and commitment and dedication over the years to the children and communities in the Region of Peel.

16. Public Question Period

There were no questions.

17. Adoption of the In Committee Report

Resolution No. 14-239 moved by Suzanne Nurse
seconded by Beryl Ford

Resolved, that the Report of the In Committee Session regarding: Minutes of the Regular Meeting of the Board (In Committee – Part A), held November 11, 2014; Working Fund Reserve Transfers - 2013-2014 Year End; Director’s Report regarding Ministry’s Video Conference on Financial Matters; Recommendation for Termination of Contract Minutes of the Regular Meeting of the Board (In Committee – Part B), held November 11, 2014; Recommendations of the Audit Committee, November 13, 2014; Retirements; Elementary Principal Assignments and Appointment; Elementary Vicee-Principal Assignments and Appointments; Secondary Principal Appointment; Secondary Vice-Principal Assignment; and Question Period, be received, and that the recommendations contained therein, be approved.

..... carried

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18. Adjournment

Resolution No. 14-240 moved by Beryl Ford
seconded by Steve Kavanagh

Resolved, that the meeting adjourn (21:15 hours).

..... carried

..... Chair Secretary

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RESOLUTIONS APPROVED IN IN COMMITTEE SESSION – NOVEMBER 25, 2014

Members present:

Janet McDougald, Chair
Suzanne Nurse, Vice-Chair
Stan Cameron
Beryl Ford
Meredith Johnson

Steve Kavanagh
Sue Lawton
Jagdeep Mann
Jeff White
Rick Williams

Members absent: (apologies received)

David Green
Brad MacDonald

Student Trustees:

Paul Okundaye, Student Trustee North
Trevor Sookraj, Student Trustee South

Part A

1. Approval of Agenda

That, the agenda, as amended, be approved.

2. Minutes of the Regular Meeting of the Board (In Committee – Part A), November 11, 2014

That, the Minutes of the Regular Meeting of the Board (In Committee – Part A), held November 11, 2014, be approved.

3. Working Fund Reserve Transfers- 2013-2014 Year End

That, the report regarding Working Fund Reserve Transfers - 2013-2014 Year End, be received.

4. Director's Report

1. Ministry's Video Conference on Financial Matters

That, that the Director's Report regarding Ministry's Video Conference on Financial Matters, be received.

Part B (Not including Student Trustees)

1. Approval of Agenda

That, the agenda, as amended, be approved.

2. Recommendation for Termination of Contract

That, the employment of the teacher named in the report, be terminated for just cause, effective November 26, 2014.

3. Minutes of the Regular Meeting of the Board (In Committee – Part B), November 11, 2014

That, the Minutes of the Regular Meeting of the Board (In Committee – Part B), held November 11, 2014, be approved.

4. Recommendations of the Audit Committee, November 13, 2014

That, the following recommendations arising from the Audit Committee Meeting, held November 13, 2014, be approved:

1. Draft Consolidated Financial Statements

The Audit Committee received the Draft Consolidated Financial Statements for the year ended August 31, 2014, and recommends that the Consolidated Financial Statements for the year ended August 31, 2014 be submitted to the Board for approval.

2. Annual Report to the Board of Trustees for 2013-2014

The Audit Committee approved its Annual Report to the Board of Trustees for 2013-2014, which is submitted to the Board for receipt. (Appendix I, as attached to the Minutes)

3. Audit Committee Report for 2013-2014 to the Ministry of Education

That, the Audit Committee Report for 2013-2014, which has been approved by the Audit Committee, be submitted by the Board to the Ministry of Education. (Appendix II, as attached to the Minutes)

4. Reports /Information Received

Audit Committee Work Plan -Update; Deloitte LLP Year-end Communications, August 31, 2014; Compliance Report for Fiscal Year 2013-2014; Second Revision to the Internal Audit Plan 2014-2015; Regional Internal Audit Team - Audit Plan Status Update; Internal Audit Services Summary - Caledon Central Public School, Kingswood Drive Public School, Loughheed Middle School, Sir John A. Macdonald Senior Public School.

5. Retirements

That, the report of retirements of staff, be received.

6. Elementary Principal Assignments and Appointment

That, the following elementary principal assignments be received, effective January 5, 2015:

Harjit Aujla from Principal at Calderstone Middle School to Principal at Beryl Ford Public School

Gale Solomon-Henry from Principal at Dunrankin Drive Public School to Principal at Calderstone Middle School

That, the following elementary principal assignments be received, effective March 23, 2015:

Margaret Harnarine-Ali from Principal at Birchbank Public School to Principal at Credit Valley Sub Area 3 #2 Public School

Janice Crofoot from Principal at Ridgeview Public School to Principal at Credit Valley Sub Area 5 #1 Public School

Tim Pedersen from Principal at Belfountain Public School to Principal at Brameast #6 Public School

Ozma Masood from Principal at Williams Parkway Senior Public School to Principal at Mount Pleasant #2 Public School

That, the following elementary principal appointment be received, effective January 5, 2015:

Sunita Joshi from .5 Vice-Principal at Ellengale Public School and .5 Vice-Principal at The Woodlands School to Principal at Dunrankin Drive Public School

7. Elementary Vice-Principal Assignments and Appointments

That, the following elementary vice-principal assignment be received, effective November 26, 2014:

Raquel Walker from acting Vice-Principal at Edenwood Middle School to Vice-Principal at Edenwood Middle School

That, the following elementary vice-principal assignment be received, effective January 5, 2015:

Brenda Gibson from Vice-Principal at Fernforest Public School to Vice-Principal at Allan Drive Middle School

7. Elementary Vice-Principal Assignments and Appointments (Continued)

That, the following elementary vice-principal appointments be received, effective January 5, 2015:

Joann De Murrell from Smithfield Middle School, Toronto District School Board to .5 Vice-Principal at Ellengale Public School and .5 Vice-Principal at The Woodlands School

Jeffrey Johnson from Glencairn Public School, Waterloo Region District School Board to Vice-Principal at Fernforest Public School

8. Elementary Vice-Principal Assignments and Appointments (Continued)

That, the following elementary vice-principal appointment be received, effective February 2, 2015:

Lauren Huk from Teacher at Huttonville Public School to Vice-Principal at Centennial Senior Public School

9. Secondary Principal Appointment

That, the following secondary principal appointment be received, effective November 26, 2014:

Jeffrey Schust from Acting Principal at Gordon Graydon Memorial Secondary School to Principal at Gordon Graydon Memorial Secondary School

10. Secondary Vice-Principal Assignment

That, the following secondary vice-principal assignment be received, effective January 30, 2015:

Gayle Ackerman from Vice-Principal, Continuing and Adult Education Centre to Vice-Principal at Cawthra Park Secondary School