

## PEEL DISTRICT SCHOOL BOARD

Minutes of a meeting of the Physical Planning and Building Committee of the Peel District School Board, held in the Brampton Room, the H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario on Tuesday, May 3, 2016 at 18:25 hours.

Members present:

David Green, Chair  
Carrie Andrews  
Stan Cameron  
Robert Crocker  
Nokha Dakroub  
Brad MacDonald  
Janet McDougald

Trustees also present:

Sue Lawton  
Harkirat Singh  
Rick Williams

Administration:

Randy Wright, Controller, Planning and Accommodation Support Services  
(Executive Member)  
David Neale, Controller, Corporate Support Services (Executive Back-up Member)  
Tania Alatishe-Charles, Controller, Finance Support Services  
Wendy Dowling, Superintendent of Education, Early Years  
Joe Weinberg, Controller, Facilities and Environmental Support Services  
  
Nicole Fernandes, Board Reporter

### 1. Approval of Agenda

Revised reports for the following items were circulated:

- Item 9.3 SouthFields Village #2 Public School – Expropriation, Town of Caledon – Update
- Item 10.3 Schedule of 2016-2017 Physical Planning and Building Committee Meetings

PB-40, moved by Rick Williams, that the agenda, as amended, be approved.

..... carried  
2/3rds' majority

### 2. Conflict of Interest

There were no declarations of conflict of interest.

**3. Minutes of the Physical Planning and Building Committee Meeting, April 5, 2016**

PB-41, moved by Sue Lawton, that the Minutes of the Physical Planning and Building Committee Meeting, held April 5, 2016, be approved.

..... carried

**4. Pupil Accommodation Review – Update**

At the Regular Meeting of the Board, held April 12, 2016, the Board approved proceeding with a Pupil Accommodation Review (PAR) for Gordon Graydon Memorial, Glenforest, T.L. Kennedy, The Woodlands, and Lorne Park Secondary Schools. Senior Planner, Suzanne Blakeman, noted that written notice of the PAR was provided to the City of Mississauga, Region of Peel, Peel DSB's three coterminous school boards, the Ministry of Education and other community partners, in accordance with Policy #45 – Pupil Accommodation Review (PAR) – Operating Procedure State II. She reported that a written notice of a meeting scheduled on May 4, 2016, was also sent to these parties, as per Policy #77 – Community Planning and Partnerships. The meeting will provide an opportunity to discuss and comment on the recommended option identified in the Initial Staff Report of the PAR. Suzanne Blakeman noted that the first Accommodation Review will be held on May 12, 2016.

PB-42, moved by Janet McDougald, that the update report re Pupil Accommodation Review, be received.

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**5. Annual Planning Document – Update**

Suzanne Blakeman explained that the update report outlines the process to be followed to finalize the 2016-2017 Annual Planning Document. She reported that a second round of discussions on May 10, 2016 will include trustees, superintendents of education and principals. She noted that the Annual Planning Document is expected to be brought to the November 2016 Physical Planning and Building Committee meeting. In response to a trustee's questions, Suzanne Blakeman confirmed that projections will be shared with trustees ahead of the meeting.

PB-43, moved by Brad MacDonald, that the update report re Annual Planning Document, be received.

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**6. SouthFields Village #2 Public School – Expropriation, Town of Caledon – Update**

Providing background information, Intermediate Planning Officer, Branko Vidovic, reported that, on March 9, 2016, the Board had approved moving ahead with giving notice to seek approval for expropriation of the SouthFields Village #2 school site. A notice was sent to the property owner about the Board’s intention to commence expropriation, and a notice was posted in the local newspaper for three weeks as per requirement of the Expropriations Act. The Board received a letter of objection from the property owner’s solicitor, with a request for a Hearing of Necessity under the Act.

Replying to a trustee’s question of clarification regarding a Hearing of Necessity, Controller of Planning and Accommodation Support Services, Randy Wright, explained that the Hearing of Necessity provides an opportunity for the Board to confirm that it is reasonably necessary to secure the site, and that no alternative site is suitable for the purpose. He expressed the hope that the Hearing will be scheduled in June 2016, due to the urgent need for the school. He stated that the Hearing will be held in a facility that is agreeable to both parties.

PB-44, moved by Sue Lawton, that the update report re SouthFields Village #2 Public School – Expropriation, Town of Caledon, be received.

..... carried

**7. Ministry’s Schools-First Child Care Capital Retrofit Policy - Update**

Controller of Facilities and Environmental Support Services, Joe Weinberg, reported that the Ministry launched the Schools-First Child Care Capital Retrofit Policy in July 2012 as a means of providing additional child care spaces to communities as well as to foster a closer link between child care and education, while making more efficient use of underutilized space in schools. Under the initial three-year program, the Board received \$3.588 million in funding with a target of 624 additional child care spaces. Staff identified and completed space conversion projects at 16 sites, creating 581 child care spaces at a cost of \$1.527 million. An amount of approximately \$2 million was unused from the funding allocation. Controller Weinberg reported that the Ministry recently amended project terms to allow boards to retain the balance of the funding allocation if they achieve 75% of the original spaces, and to identify and implement more complex renovations up to August 31, 2017 to utilize the full funding allocation. Board staff have been working with consolidated municipal service managers and child care operators to assess areas of demand and availability of space in schools. Three locations were identified for further discussion with school administration, and to conduct initial site design layouts.

Wendy Dowling, Superintendent of Education – Early Years, described the process to identify locations for additional child care spaces. Planning staff reviewed data, priorities including need, and available space. Staff obtained input from child care operators, viz., PLASP, YMCA and Family Day, as well as from superintendents of education, and the list of potential sites was reduced to seven. Following a further review of 10-year projections, and school visits to assess how the currently empty classroom spaces are being used, the list was narrowed down to three schools, Caledon Central, Red Willow, and Mountain Ash Public Schools.

**7. Ministry's Schools-First Child Care Capital Retrofit Policy – Update (Continued)**

Superintendent Dowling reviewed the project description, noting that four empty classrooms will be converted to serve one class of 24 preschoolers and one class of 15 toddlers in each location, which will yield 117 additional child care spaces. Highlighting next steps, she stated that, once approval is received, design and planning details will be finalized. Trustees' questions of clarification were responded to regarding: classrooms identified for renovation are not home rooms; school administration did not express concern that locating child care spaces on the ground floor could hinder accessibility for other programs. Superintendent Dowling confirmed that the school's accessibility features will also be factored in when identifying space under this initiative.

PB-45, moved by Rick Williams, that the Physical Planning and Building Committee recommends to the Board:

That, a new child care centre at each of the following schools: Caledon Central Public School, Red Willow Public School, and Mountain Ash Public School, be approved. (APPENDIX I)

..... carried

**8. Tender Activity Report**

PB-46, moved by Sue Lawton, that the Tender Activity Report for March 22, 2016 to April 18, 2016, be received.

..... carried

**9. Vandalism Report**

PB-47, moved by Sue Lawton, that the Vandalism report for February 2016, be received.

..... carried

**10. Schedule of 2016-2017 Physical Planning and Building Committee Meetings**

Chair Green noted the dates for Physical Planning and Building Committee meetings for September 2016 to June 2017, and he stated that he would like to discuss the schedule with the administration.

PB-48, moved by Robert Crocker, that the Schedule of 2016-2017 Physical Planning and Building Committee Meetings, be received.

..... carried

**11. Question Period**

There were no questions.

**12. Adoption of the In Committee Report**

PB-49, moved by Carrie Andrews, that the report of the In Committee Session re: Combined Capital Project Status Report; Huttonville Public School – Road Widening Land Dedication to the Region of Peel; Huttonville Public School – Transfer of Easement to Hydro One Brampton; Tender Activity Report for March 22, 2016 to April 18, 2016, and Question Period, be received, and that the recommendations contained therein, be approved.

..... carried

**13. Adjournment**

PB-50, moved by Stan Cameron, that the meeting adjourn (18:45 hours).

..... carried