

PEEL DISTRICT SCHOOL BOARD

Minutes of a meeting of the Physical Planning and Building Committee of the Peel District School Board, held in the Brampton Room, the H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario on Tuesday, March 6, 2018 at 18:15 hours.

Members present:

David Green, Chair
Carrie Andrews
Stan Cameron
Robert Crocker
Nokha Dakroub
Brad MacDonald

Trustee also present:

Suzanne Nurse

Administration:

Randy Wright, Controller, Planning and Accommodation Support Services
(Executive Member)
Tania Alatishe-Charles, Controller, Finance Support Services
Wendy Dowling, Associate Director, School Support Services
Jaspal Gill, Associate Director, Operational Support Services
Peter Joshua, Director of Education
Thomas Tsung, Controller, Corporate Support Services

Nicole Fernandes, Board Reporter

1. **Approval of Agenda**

PB-20, moved by Robert Crocker, that the agenda be approved.

..... carried

2. **Conflict of Interest**

There were no declarations of conflict of interest.

3. **Minutes of the Physical Planning and Building Committee Meeting, February 6, 2018**

PB-21, moved by Robert Crocker, that the Minutes of the Physical Planning and Building Committee Meeting, held February 6, 2018, be approved.

..... carried

4. Terms of Reference - Physical Planning and Building Committee

As part of the Board's regular review of the By-laws, committees are asked to review and propose changes to the Terms of Reference, if required. Controller of Planning and Accommodation Support Services, Randy Wright, indicated that the administration is not suggesting any changes.

PB-22, moved by Nokha Dakroub, that the Terms of Reference of the Physical Planning and Building Committee, be received.

..... carried

5. Enrolment Cap at Churchville Public School - Redirection to Copeland and Fletcher's Creek Senior Public Schools

Planning Officer, Phillip Sousa, noted the administrative recommendation pertaining to implementation of a cap of 44 classes at Churchville Public School. Providing background information, he reported that, over the past few years, the school has experienced enrolment growth and an enrolment cap was approved by the Board on February 14, 2017, with 143 students re-directed to McClure Public School. Phillip Sousa indicated that, for the 2018-2019 school year, the re-directed students were given the option to return to Churchville Public School, of which 107 students opted to return. He stated that McClure Public School will continue to grow and within two to three years will experience accommodation issues. As such, Churchville Public School students affected by the recommended cap will be re-directed to Copeland Public School for Kindergarten-Grade 5 for the regular and French Immersion programs, and to Fletcher's Creek Senior Public School for Grades 6-8 for the regular program.

In response to trustees' questions of clarification, Phillip Sousa confirmed that the recommendation will update the current cap and, while projections do not indicate that students will need to be re-directed, the re-direction due to the proposed cap will affect only new students. Families can opt to have siblings re-directed to keep siblings together.

PB-23, moved by Carrie Andrews, that the Physical Planning and Building Committee recommends to the Board:

- i) That, a classroom cap of 44 classes at Churchville Public School, be approved;
- ii) That, Churchville Public School students exceeding the cap be re-directed to Copeland Public School for Kindergarten-Grade 5 and to Fletcher's Creek Senior Public School for Grades 6-8.
(APPENDIX I)

..... carried

6. Upcoming Changes to the Construction Lien Act

Providing background information, Controller Wright reported that the Prompt Payment Act 2013 was updated following industry complaints about payment delays experienced by general contractors, subcontractors and suppliers. The Construction Lien Act was introduced on May 17, 2017 and became law on December 17, 2017. The amendment to lien and holdback processes come into effect July 1, 2018 and amendments to prompt payment and adjudication processes will be effective October 1, 2019.

Controller Wright reviewed the significant changes with regard to preserving and perfecting a lien, prompt payment timelines, and adjudication an re-litigation. He noted that the Board and its prime consultants will also need to comply with requirements of extended lien periods, process payments on a more timely basis, and comply with the binding decisions of the adjudication process.

PB-24, moved by Stan Cameron, that the report re Upcoming Changes to the Construction Lien Act, be received.

..... carried

7. Application Status Update

Controller Wright referred to the update report and noted that an explanation is provided with regard to the generation of yield factors. He responded to trustees' comments and questions of clarification regarding: construction of a number of condominiums in the Erin Mills neighbourhood; short term increase in enrolment at John Fraser Secondary School but projections show a decline over the long term; contingency plans are in place but staff are working hard to ensure that Tony Pontes Secondary School is delivered on time.

PB-25, moved by Brad MacDonald, that the Application Status Update report, be received.

..... carried

8. Tender Activity Report

PB-26, moved by Stan Cameron, that the Tender Activity Report for January 24, 2018 to February 22, 2018, be received.

..... carried

9. Vandalism Report

Trustees perused the Vandalism report for December 2017. Responding to a question regarding vandalism at Judith Nyman Secondary School, Thomas Tsung, Controller of Corporate Services, advised that ten iPads and two projectors were stolen, and one item was returned. School staff have been instructed to keep electronic items within the school. On a suggestion that grills on windows may be considered for all portables, a trustee commented on the appearance of the portable if this is done.

9. Vandalism Report (Continued)

PB-27, moved by Stan Cameron, that the Vandalism Report for December 2017, be received.

..... carried

10. Question Period

Trustee MacDonald thanked Thomas Tsung for his response with regard to vandalism at two bus stops in his community. Trustee MacDonald explained that, as per STOPR policy, if initial steps taken to stop vandalism are not successful, the bus stop is moved to a different location.

Trustee Green asked whether all procurement activities need to be directed to the Purchasing department. He reported on a culinary teacher's comment that he has had to pay higher prices due to procuring through the Purchasing department. Associate Director of Corporate Support Services, Jaspal Gill, indicated that school boards are required to comply with the Broader Public Sector Accountability Act, and are expected to follow guidelines for procurement. He noted that there is a lower limit within which schools can procure items without going through the Purchasing department. Associate Director of School Support Services, Wendy Dowling, advised that, in many instances, schools may include several items in one procurement request.

11. Public Question Period

There were no public questions.

12. Adoption of the In Committee Report

PB-28, moved by Janet McDougald, that the report of the In Committee Session re Tender Activity Report for January 24, 2018 to February 22, 2018, be received, and that the recommendations contained therein, be approved.

..... carried

13. Adjournment

PB-29, moved by Carrie Andrews, that the meeting adjourn (18:55 hours).

..... carried

..... Chair Secretary