

PEEL DISTRICT SCHOOL BOARD

Minutes of the Regular Meeting of the Board, held in the Board Room, the H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario on Monday, January 13, 2014 at 19:30 hours.

Members present:

Janet McDougald, Chair	Sue Lawton
Suzanne Nurse, Vice-Chair	Brad MacDonald
Stan Cameron	Harinder Malhi
David Green	Jeff White
Steve Kavanagh	Rick Williams

Members absent: (apologies received)

Beryl Ford
Meredith Johnson

Student Trustees:

Sahil Sharma, Student Trustee North
Trevor Sookraj, Student Trustee South

Administration:

Christine Beal, Controller, Finance Support Services
Dawn Beckett-Morton, Director, Human Resources Support Services
Pertia Bent, Superintendent of Education
Shelley Bortolotto, Assistant Director, Human Resources Support Services
Ted Byers, Superintendent of Education
Jan Courtin, Superintendent of Education
Patrika Daws, Superintendent of Education
Jeff deFreitas, Superintendent of Education, Early Years
Wendy Dowling, Superintendent of Education
Ina Fournier, Superintendent of Education
Mark Haarmann, Superintendent of Education
Mark Keating, Chief Information Officer
Jaspal Gill, Associate Director, Operational Support Services
Hazel Mason, Superintendent of Education
Scott Moreash, Associate Director, Instructional Support Services
David Neale, Controller, Corporate Support Services
Tony Pontes, Director of Education
Jerry Powidajko, Superintendent, Leadership Development and School Support Services

Administration:

Patricia Rossall, Superintendent of Education, Alternative Programs
Louise Sirisko, Superintendent, Special Education Support Services
Marion Smith, Executive Assistant
Shirley-Ann Teal, Coordinating Superintendent
Joy Uniac, Superintendent of Education
Brian Woodland, Director, Communications and Community Relations Support Services
Randy Wright, Controller, Planning and Accommodation Support Services

Lorelei Fernandes, Board Reporter

1. Open Session

The Open Session commenced with the singing of O'Canada.

2. Approval of Agenda

The following changes were made to the agenda:

- Item 9.5 Reappointment of Non-Board Members to the Audit Committee (revised report circulated)
- Item 12.1 OPSBA Fast Report: Volume 26, No. 1 (added)

Resolution No. 14-21 moved by Stan Cameron
seconded by Steve Kavanagh

Resolved, that the agenda as amended, be approved.

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(2/3rds' majority)

3. Conflict of Interest

There were no conflicts of interest declared.

- 4. **Minutes of the Supplementary Meeting of the Physical Planning & Building Committee (Annual Planning Document), November 18, 2013**
- Minutes of the Special Education Advisory Committee Meeting, November 19, 2013**
- Minutes of the Supplementary Meeting of the Board, December 2, 2013**
- Minutes of the Organizational Meeting of the Board, December 2, 2013**
- Minutes of the Second Meeting of the Board, December 2, 2013**
- Minutes of the Regular Meeting of the Board, December 10, 2013**
- Minutes of the Supplementary Meeting of the Board, December 16, 2013**
- Minutes of the Special Education Advisory Committee Meeting, December 17, 2013**

Resolution No. 14-22

moved by Steve Kavanagh
seconded by Brad MacDonald

Resolved:

1. That, the Minutes of the Supplementary Meeting of the Physical Planning & Building Committee (Annual Planning Document), held November 18, 2013, be received;
2. That, the Minutes of the Special Education Advisory Committee Meeting, held November 19, 2013, be received;
3. That, the Minutes of the Supplementary Meeting of the Board, held December 2, 2013, be approved;
4. That, the Minutes of the Organizational Meeting of the Board, held December 2, 2013, be approved;
5. That, the Minutes of the Second Meeting of the Board, held December 2, 2013, be approved;
6. That, the Minutes of the Regular Meeting of the Board, held December 10, 2013, be approved;
7. That, the Minutes of the Supplementary Meeting of the Board, held December 16, 2013, be approved;
8. That, the Minutes of the Special Education Advisory Committee Meeting, held December 17, 2013, be received.

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5. Written Questions

There were no written questions.

6. Notices of Motion and Petitions

There were no notices of motion or petitions.

7. Special Section for Receipt

Resolution No. 14-23 moved by David Green
seconded by Jeff White

Resolved, that the following items, be received:

1. Retirements:

Linda Barnsdale	Bea Hannivan	Marylin Muir
Sharon Bastedo	Wendy Hargan	Sirojaneer Ramsingh
Wendy Chalmers	Diane Hull	Maria Shapka
Carole Divell	Albert Latham	Lee Zammit
Sonia Ellis	Robert Lee	Mary Ziegel

2. Letter from the Minister of Education in response to the Chair's letter regarding Special Education funding

3. Letter to Directors of Education regarding the PanAm/Parapan Am Kids Launch

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A trustee referred to the response from Minister Liz Sandals, Item 7.2, and pointed out that for the past four years the Ministry has been advising that the formula is being reviewed but no additional funds have been received. Another trustee shared the same sentiment stating that Peel DSB is still the lowest funded per pupil, and expressed disappointment in how the Minister can justify the current funding. Chair McDougald stated that it is for this reason the Board is engaging the community to support and promote the Fix the Formula Campaign. She noted that the Minister acknowledges the problem in her letter but does not go far enough to provide an action plan or timeline. She recalled that Peel has had meetings with ministers over the years regarding fair share for Peel, but they have not addressed the problem. Chair McDougald stated that this could be an election issue in Spring, and encouraged every trustee to make an effort to meet with the MPPs and to create public awareness.

A trustee cited from the Minister's letter that "the Peel District School Board's total special education funding is projected to increase to over \$165.3 million in 2013-14", and he asked the administration whether this increase of 1.2% is projected but not committed. Chair McDougald clarified that the campaign refers to funding for 2014-2015 and the per pupil funding gap. She noted the various per pupil amounts for some school boards and the gap in funding which the Ministry will need to justify. In response to a trustee's suggestion to forward this issue to the Special Education Advisory Committee (SEAC) to obtain a response from the Minister, Chair McDougald advised that a presentation was made at SEAC last month and is on the agenda again this month.

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8. Delegation by Clive Thurston on behalf of the Ontario General Contractors Association (OGCA), the Mechanical Contractors Association of Ontario (MCAO), the Ontario Association of Architects (OAA) and the Electrical Contractors Association of Ontario (ECAO), re the Board's Procurement Practice for Construction Services

Clive Thurston, President of Ontario General Contractors Association, delegated the Board as a spokesperson for OGCA, Mechanical Contractors Association of Ontario, Ontario Association of Architects, and the Electrical Contractors Association of Ontario, regarding the Board's procurement practice for construction services with respect to how construction tenders are opened. He stated that OGCA represents over 200 general contractors in Ontario and that he is currently the Chair of several organizations representing designers and contractors.

Clive Thurston stated that on June 13, 2013, a letter from Peel's Purchasing Manager, was received, confirming that the Board will discontinue the practice of opening and reading bids in public for all construction tenders. On June 17, 2013, Clive Thurston wrote to the Manager asking the Board to reconsider this policy change. On July 11, 2013 Clive Thurston received a reply indicating that after legal consultation and in keeping with Canadian and international trends, the process was changed. Clive Thurston stated that the groups that he represents have spoken to the Ministry who agreed that, when the Broader Public Sector Directive was written it was not written with construction in mind, it was written with respect to commodities. He also spoke about correct interpretation of the Directive.

Speaking about transparency, integrity and professionalism in Purchasing, Clive Thurston commented that opening tenders in private is not in keeping with the Code of Ethics. He cited from Item 7.5, Bid Closing, of the CCDC 23 Guide (Canadian Construction Documents Committee), which says that bids should be opened immediately after closing. He clarified that opening bids publicly is not an award process but an information process, and it shows respect for contractors, some of who were present at the meeting. Clive Thurston explained the tendering process and the benefits of best practice. He urged the Board to reverse the policy change.

A trustee stated that Policy # 80 has not been changed since December 2012. He expressed the opinion that the change was an administrative procedure and requested that the rationale for the change be reviewed. Chair McDougald noted that a response to the delegation will be provided at the Regular Meeting of the Board on January 28, 2014.

9. Delegation by Skye Bowen re the Phasing Out of the French Immersion Program at David Suzuki Secondary School

Skye Bowen, who has three children in the French Immersion (FI) program, spoke on behalf of her family and parents in the French Immersion community, with regard to changes to boundaries affecting the FI program and the proposed move from David Suzuki Secondary School to Brampton Centennial Secondary School. She highlighted the strengths of David Suzuki Secondary School which currently has a French Immersion program with dedicated teachers, combined with great facilities, athletics programs and extra-curricular activities and remarked that this has created a sense of pride, solid parent council support and community partnerships. She stated that the enrolment at David Suzuki Secondary School has increased beyond projection, and due to the delay in the new school planned at Bovaird Drive and Mississauga Road, the Board has proposed to remove the FI program to alleviate accommodation pressures.

9. Delegation by Skye Bowen re the Phasing Out of the French Immersion Program at David Suzuki Secondary School (Continued)

Skye Bowen expressed the opinion that parents of current and prospective FI students are advocating to keep the program at David Suzuki Secondary School, because of: strong foundation of FI curriculum; limited availability of FI teachers across the Board; extensive extra-curricular programs which are not available at Brampton Centennial Secondary School; loss of parental support. Skye Bowen mentioned that the coterminous school board has advertised that it will be offering its first year of FI in this area and that many parents will be reviewing schools for the best overall experience of academics, athletics and the arts for their children, which may result in a drop in enrolment at Peel DSB over the next few years. Sharing data with regard to current and projected enrolment numbers for David Suzuki Secondary School, Skye Bowen expressed the view that the program can be sustained at the current school. She acknowledged concern of growing numbers and that the City of Brampton will not allow more portables on the property, but suggested that the south side of the property be used to add three or four portables to accommodate the students. On behalf of concerned FI parents in the area, Skye Bowen asked the Board to reconsider their decision of moving the FI program to Brampton Centennial Secondary School.

Skye Bowen also submitted a petition from the community containing 119 signatures. She spoke of students who were of the belief that they were going to attend another school. Skye Bowen responded to a trustee's questions of clarification with regard to the City of Brampton By Laws restricting the number of portables on a site and safety of students at the school. Chair McDougald stated that a response will be brought to the next Regular Meeting of the Board on January 28, 2014.

10. Recommendations of the Special Education Advisory Committee, November 19, 2013

At a meeting of the Special Education Advisory Committee, held November 19, 2013, there were no recommendations to the Board.

Resolution No. 14-24 moved by Stan Cameron
seconded by Brad MacDonald

Resolved, that the information about the Special Education Advisory Committee's receipt of the following items, be received:

1. Reports / Information Received

Special Presentation: Levelled Literacy Intervention; Special Presentation: Implementing and Evaluating Partnering for Change: Project Overview; Board Improvement Plan for Student Achievement 2013 - 2014; EQAO and Ontario Secondary School Literacy Test; Updated Special Education Advisory Committee Member List; Letter to Minister Liz Sandals from SEAC Chair, Trillium Lakelands District School Board regarding Special Education Funding Model; Letter to Minister Liz Sandals from Chair, Peel District School Board regarding Special Education Funding for the High Needs Amount; Community Living Ontario regarding 5th Annual Commence Conference, January 23-24, 2014; Learning Disabilities Association of Peel Region regarding 12th Annual Resource Fair and Speakers Corner Conference; Clarification of Funding Sources and Expenses; Consultation Report from SEAC Members re The Journey Ahead and the Promotion of Principals and Vice-Principals;

**10. Recommendations of the Special Education Advisory Committee, November 19, 2013
(Continued)**

Consultation Report from SEAC Members re The Ministry of Education Building the Next Phase.

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11. Recommendations of the Special Education Advisory Committee, December 17, 2013

Chair McDougald congratulated Barbara Byers and Trustee Stan Cameron on being elected Chair and Vice Chair of the Special Education Advisory Committee, and thanked them for their leadership.

At a meeting of the Special Education Advisory Committee, held December 17, 2013, there were no recommendations to the Board.

Resolution No. 14-25 moved by Stan Cameron
seconded by Brad MacDonald

Resolved, that the information about the Special Education Advisory Committee's receipt of the following items, be received:

1. Election of SEAC Chair and Vice-Chair

Barbara Byers was elected Chair and Stan Cameron was elected Vice-Chair of the Special Education Advisory Committee for 2013 - 2014.

2. Reports / Information Received

Support Student Transition in Peel (oral report); Mental Health Update (oral report); Updated Special Education Advisory Committee Member List; DSM-5: Intellectual Disability; Fix The Formula: Fund Peel Students Fairly - The Facts on Special Education Funding; Letter from the Canadian Mental Health Association re nomination of Nancy Bratkovic as its representative, replacing Sandy Milakovic on the Special Education Advisory Committee; Letter to Sandy Milakovic from Janet McDougald to confirm Peel Branch of the Canadian Mental Health Association's resignation from the Special Education Advisory Committee; Letter to Nancy Bratkovic from Janet McDougald to confirm the Canadian Mental Health - Peel Branch as the representative to the Special Education Advisory Committee; Letter to Minister Liz Sandals from SEAC Chair, Near North District School Board re Special Education Funding Model.

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12. Recommendations of Physical Planning and Building Committee, January 8, 2014

Resolution No. 14-26 moved by David Green
seconded by Harinder Malhi

Resolved, that the following recommendations arising from the Physical Planning and Building Committee meeting, held January 8, 2014, be approved.

1. Regional Program Boundary Changes for Applewood Heights Secondary School - Sports Program / T.L. Kennedy Secondary School - International and Executive Leadership Academy Program

1. That, effective, September 2014, the boundary for the Regional Sports Program at Applewood Heights Secondary School be the Region of Peel.
2. That, effective, September 2014, the boundary for the Regional International And Executive Leadership Academy Program at T.L. Kennedy Secondary School be the Region of Peel. (Appendix I, as attached to the minutes)

2. Education Development Charge (EDC) By-law 2014 - Statement of Review of Operating Budget

That, the following Statement of Review of Operating Budget, be approved:

"The Peel District School Board has reviewed its operating budget for the year ending August 31, 2014 to identify savings that could be applied to reduce growth-related net education land costs. The review has not identified any surplus operating funds available for capital needs. The Board has therefore determined the amount of savings is nil and the Board is unable to apply any savings to reduce growth-related net education land costs." (Appendix II, as attached to the minutes)

3. Accessibility Plan Status Report - 2013

That, the Accessibility Plan Status Report - 2013, on the Multi-Year Accessibility Plan: Peel District School Board, January 2013 - December 2017, be approved. (Appendix III, as attached to the minutes)

4. Castlebrooke Secondary School Accommodation Plan

1. That, for the 2014-2015 school year, the enrolment cap of 1,800 students for Castlebrooke Secondary School be revised / increased to 1,900, and that, 12 portables be placed on site to accommodate students within the school boundary.
2. That, during the month of January 2014, Board staff attend school council meetings in the Castlebrooke Secondary School family of schools to inform/consult about a boundary change, effective 2015 and beyond, between Chinguacousy and Castlebrooke Secondary Schools. (Appendix IV as attached to the minutes)

12. Recommendations of Physical Planning and Building Committee, January 8, 2014
(Continued)

5. Reports / Information Received

Student Transportation of Peel Region (STOPR) Minutes, September 20, 2013; Full Day Kindergarten Projects - Update; Dundas-Fairview Public School Contingency Plan; Education Development Charge (EDC) By-law 2014 - Board Policy on Alternative Accommodation Arrangements; Application Status Update; Building and Property Damages - Winter Break 2013; Tender Activity Report, October 28, 2013 to December 6, 2013; Vandalism Reports for September and October 2013; Property Loss Report.

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13. Resolution re Signing Officers

Resolution No. 14-27 moved by Suzanne Nurse
seconded by Jeff White

Resolved, that the following be named officers of the Board with authority to sign on behalf of the Peel District School Board in accordance with Board By-laws and the Statutes of Ontario:

Chair	Janet McDougald
Vice-Chair	Suzanne Nurse
Director of Education and Secretary of the Board	Tony Pontes
Associate Director - Operational Support Services and Treasurer of the Board	Jaspal Gill
Associate Director -Instructional Support Services	Scott Moreash

..... carried

14. Reappointment of Non-Board Members to the Audit Committee

Resolution No. 14-28 moved by Sue Lawton
seconded by Rick Williams

Resolved, that John Donnelly and Wayne Howard be reappointed to the Peel District School Board Audit Committee as Non-Board Members for a period of 3 years commencing February 1, 2014. (APPENDIX I)

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18. Question Period

Trustee Kavanagh referred to the OPSBA Fast Report, 2014 B Memoranda, Use of Ontario Government’s Vendor of Record (VOR Arrangements), which is a similar issue raised by the delegation of Clive Thurston (Item 8 of these minutes), based on internal or external decisions. He expressed concern about changing existing processes and policies and queried whether the Board is making the right choices. Chair McDougald indicated that a response will be provided in the reply to the delegation.

19. Public Question Period

There were no public questions.

20. Adoption of the In Committee Report

Resolution No. 14-32 moved by Steve Kavanagh
seconded by Brad MacDonald

Resolved, that the report of the In Committee Session regarding: Minutes of the Regular Meeting of the Board (In Committee – Part A), December 10, 2013; Recommendations of the Physical Planning and Building Committee (In Committee), January 8, 2014; Minutes of the Audit Committee Meeting, November 15, 2013; Minutes of the Supplementary Meeting of the Board (In Committee), December 2, 2013; Minutes of the Regular Meeting of the Board (In Committee – Part B), December 10, 2013; Minutes of the Supplementary Meeting of the Board (In Committee), December 16, 2013; Resignations; Retirements; Year-Long Mathematics Program (oral report), and Question Period, be received, and that the recommendations contained therein, be approved.

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21. Adjournment

Resolution No. 14-33 moved by Stan Cameron
seconded by David Green

Resolved, that the meeting adjourn (20:35 hours).

..... carried

..... Chair Secretary

RESOLUTIONS APPROVED IN IN COMMITTEE SESSION – JANUARY 13, 2014

Members present:

Janet McDougald, Chair
Suzanne Nurse, Vice-Chair
Stan Cameron
David Green
Steve Kavanagh

Sue Lawton
Brad MacDonald
Harinder Malhi
Jeff White
Rick Williams

Members absent: (apologies received)

Beryl Ford
Meredith Johnson

Student Trustees:

Sahil Sharma, Student Trustee North
Trevor Sookraj, Student Trustee South

Part A

1. Approval of Agenda

That, the agenda, be approved.

2. Minutes of the Regular Meeting of the Board (In Committee – Part A), December 10, 2013

That, the Minutes of the Regular Meeting of the Board (In Committee - Part A), held December 10, 2013, be approved.

3. Recommendations of the Physical Planning and Building Committee (In Committee), January 8, 2014

That, the following recommendations arising from a meeting of the Physical Planning and Building Committee (In Committee), held January 8, 2014, be approved:

1. Centennial Senior Public School – Transfer of Easement to Rogers Communication

That, the transfer of a permanent easement of approximately 271 m² (0.067 ac) at Centennial Senior Public School to Rogers Communication for underground cable / fibre service lines, be approved. (Appendix I, as attached to the minutes)

3. Recommendations of the Physical Planning and Building Committee (In Committee), January 8, 2014 (Continued)

2. Reports / Information Received

Alloa Replacement School – Update; McLaughlin Road Widening Project – Update; Tender Activity Report, October 28, 2013 to December 6, 2013.

Part B (not including Student Trustees)

1. Approval of Agenda

That, the agenda be approved.

**2. Minutes of the Audit Committee Meeting, November 15, 2013
Minutes of the Supplementary Meeting of the Board (In Committee), December 2, 2013
Minutes of the Regular Meeting of the Board (In Committee – Part B),
December 10, 2013
Minutes of the Supplementary Meeting of the Board (In Committee),
December 16, 2013**

1. That, the Minutes of the Audit Committee Meeting, held November 15, 2013, be received;
2. That, the Minutes of the Supplementary Meeting of the Board (In Committee), held December 2, 2013, be approved;
3. That, the Minutes of the Regular Meeting of the Board (In Committee – Part B), held December 10, 2013, be approved;
4. That, the Minutes of the Supplementary Meeting of the Board (In Committee), held December 16, 2013, be approved.

3. Resignations

That, the report of resignations of staff, be received.

4. Retirements

That, the report of retirements of staff, be received.

5. Year-Long Mathematics Program

That, the oral report re Year-Long Mathematics Program, be received.