

PEEL DISTRICT SCHOOL BOARD

Minutes of a meeting of the Physical Planning and Building Committee of the Peel District School Board, held electronically under Regulation 463/97 of the Education Act, as amended, coordinated from the Brampton Room, H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario on Tuesday, May 5, 2020 at 18:25 hours.

Members present:

Robert Crocker, Chair
Carrie Andrews
Stan Cameron
Will Davies
David Green
Balbir Sohi

Trustee also present:

Sue Lawton

Administration:

Randy Wright, Controller, Planning and Accommodation Support Services
(Executive Member)
Tania Alatishe-Charles, Controller, Finance Support Services
Jaspal Gill, Associate Director, Operational Support Services
Peter Joshua, Director of Education
Thomas Tsung, Controller, Corporate Support Services

Lorelei Fernandes, Board Reporter

1. Approval of Agenda

Item 9.9, School and Child Care Construction Projects, was added to the agenda. The agenda was slightly re-ordered.

PB-23, moved by Carrie Andrews, that the agenda, as amended, be approved.

..... carried
2/3rds' majority

2. Conflict of Interest

There were no declarations of conflict of interest.

3. Minutes of the Physical Planning and Building Committee Meeting, February 4, 2020

PB-24, moved by Balbir Sohi, that the Minutes of the Physical Planning and Building Committee Meeting, held on February 4, 2020, be approved.

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**4. Student Transportation of Peel Region (STOPR) Governance Committee Minutes – January 17, 2020
Student Transportation of Peel Region (STOPR) Governance Committee Minutes – February 21, 2020**

Wendy Dobson, General Manager, Student Transportation of Peel Region, reviewed the highlights of the January and February 2020 STOPR Minutes. Trustees' questions of clarification were responded to regarding installation of school bus arm cameras and cameras in school vicinity related to traffic safety. In regard to a query on a photo radar system to be installed by August 2020, Controller of Corporate Support Services, Thomas Tsung, will bring a report to the next Physical Planning and Building Committee Meeting.

PB-25, moved by Stan Cameron, that the Student Transportation of Peel Region (STOPR) Governance Committee Minutes - January 17, 2020 and February 21, 2020, be received.

..... carried

**5. Temporary Closure of Major School Construction Sites – COVID 19 /
School and Child Care Construction Projects Allowed to Re-Open Under Proper
Safety Guidelines effective May 4, 2020**

Controller of Planning and Accommodation Support Services, Randy Wright, reported that on April 9, 2020, the Deputy Minister of Education confirmed that major school and construction projects were not essential services and must be paused. Only construction activity necessary to ensure ongoing public safety or to manage and maintain safety, security, and sanitation of school facilities were permitted to continue. On May 1, 2020 the provincial government announced the re-opening of school and child care construction projects under proper safety guidelines, effective May 4, 2020. Randy Wright advised that Peel DSB has seven construction projects which will commence as soon as possible; however, work may be slower due to cautions in place and schedules will be reworked. In reply to a query regarding Pte. Buckam Singh Public School and child care spaces scheduled for completion in September 2020, Controller Wright advised that due to the seven week delay and COVID-19 Emergency Orders, the original timelines are not realistic.

PB-26, moved by Will Davies, that the following reports be received:

- i) Temporary Closure of Major School Construction Sites – COVID 19
- ii) School and Child Care Construction Projects Allowed to Re-Open Under Proper Safety Guidelines effective May 4, 2020, be received.

..... carried

6. Revised Approval to Proceed to Tender – Elm Drive Public School

Reviewing the report, Controller Wright recalled the Board’s approval of the tender for the construction of the new Elm Drive Public School. He advised that the Board has received Revised Approval to Proceed, utilizing \$2.37 million in EDC funding, plus an additional \$1.6 million in Capital Priorities funding for demolition of the Britannia Adult Education Centre at Elm Drive. Responding to a trustee’s question, Randy Wright stated that the intent is to complete improvements at the former Gordon Graydon Memorial School over the coming months and have it ready for occupancy for the Adult Education program, before the demolition of the Adult Education Centre at Elm Drive.

PB-27, moved by Sue Lawton, that the report re Revised Approval to Proceed to Tender – Elm Drive Public School, be received.

..... carried

7. Revised Approval to Proceed to Tender – Gordon Graydon, Hickory Wood, Lancaster, and Munden Park Child Care Projects

Manager of Planning and Enrolment, Suzanne Blakeman, reviewed the report listing seven child care renovation projects. Contracts were awarded for projects at Meadowvale, Palgrave and Worthington Public Schools in December 2019. Gordon Graydon Memorial School, Hickory Wood, Lancaster, and Munden Park Public Schools received revised Approval to Proceed in February 2020 using unexpended funding from the three child care projects that were contract awarded under budget.

PB-28, moved by Balbir Sohi, that the report re Revised Approval to Proceed to Tender – Gordon Graydon, Hickory Wood, Lancaster, and Munden Park Child Care Projects, be received.

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8. Demolition of Former Municipal Pool at Clarkson Secondary School

Referring to the report, Controller Wright advised that a municipally owned and operated community pool at Clarkson Secondary School, which had commenced operation in 1969, has been closed and de-commissioned by the City of Mississauga after 42 years of use. As part of the City’s capital budget, the Council approved \$1.8 million for demolition of the pool and has agreed that the work will be led and managed by Peel DSB. Randy Wright added that should the cost of the project exceed \$1.8 million, estimates will be submitted to the City for review and approval.

PB-29, moved by Carrie Andrews, that the report re Demolition of Former Municipal Pool at Clarkson Secondary School, be received.

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9. Transition from Analog to IP-Based Video Cameras - Update

Manager of Security and Risk Management, Enzo Addesa, reviewed the report in detail. He stated that the Board's existing video cameras and analog video recorders are at the end of their life span and manufacturers are discontinuing the production of analog products. He advised that over the past five years, IP-based video surveillance cameras that directly connect to the existing network have become the industry standard. Highlighting the benefits of IP-based technology, Enzo Addesa described the work done with a security consultant to explore video management system platforms, and the process used to select Genetec, a Canadian-based manufacturer. The estimated cost of the upgrade to IP-based systems in a secondary school is \$90,000 to \$100,000 and is less than the cost of the older analog systems. Responses to questions of clarification from trustees included: the cost will be budgeted in the upcoming budget year; existing systems in need of replacement will first be upgraded in secondary schools, following which middle schools will be considered over the next 3-4 years.

PB-30, moved by Balbir Sohi, that the update report re Transition from Analog to IP-Based Video Cameras, be received.

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10. STOPR Parent App Pilot – Update

Wendy Dobson, General Manager, Student Transportation of Peel Region, stated that a total of seven schools have been selected in Peel Region for the pilot project, four in Peel DSB and three in the coterminous board. She advised that John Fraser Secondary School, Dolphin Middle School, Burnt Elm Public School, and Parkholme School will be part of Peel DSB's pilot. She described the current system of posting information on a web-based portal, as well as the proposed 21st century technology 'parent app' to enhance transportation communication to parents. Responding to a trustee's query, Wendy Dobson explained that the app will indicate bus arrival time and have a map indicating the bus location as it approaches its destination.

PB-31, moved by Stan Cameron, that the update report re STOPR Parent App Pilot, be received.

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11. Permit Fees – Update

Kelly O'Boyle, Manager of Facilities Rentals, stated that facility rental pricing varies depending on the time of the year and days of the week. She advised that Peel DSB staff have consulted with neighbouring school boards and worked with the Dufferin-Peel Catholic District School Board with respect to the proposed pricing, to harmonize rates and implement timelines towards a cost recovery model phased in over two years. She referred to the revised rate sheet included in the agenda package, which indicates prices effective September 1, 2020.

11. Permit Fees – Update (Continued)

Responses to trustees' questions of clarification included: that Peel's permit fees will be aligned with the coterminous board, however, custodial rates may differ; timely communication regarding pricing to the community will include a letter to permit holders, a user manual, posting on the PDSB website homepage and Facebook. A trustee expressed appreciation for the work done on permit fees over the past few months. He asked for an update report to be brought back for discussion in case any issues arise in future.

PB-32, moved by David Green, that the update report re Permit Fees, be received.

..... carried

12. Application Status Update

PB-33, moved by Sue Lawton, that the Application Status update report, be received.

..... carried

13. Tender Activity Reports

PB-34, moved by Stan Cameron, that the Tender Activity Reports for January 23, 2020 to February 21, 2020, and February 24, 2020 to April 28, 2020, be received.

..... carried

14. Vandalism Reports

PB-35, moved by Carrie Andrews, that the Vandalism Reports for December 2019, January 2020, and February 2020, be received.

..... carried

15. Question Period

Trustee Sohi referred to Temporary Closure of Major School Construction Sites, (Item 5 of these Minutes), and the resulting delay in construction at Pte. Buckam Singh Public School due to COVID-19. She inquired about the communication plan to the community. Controller Wright advised that a revised schedule has been requested from the contractor and the new occupancy date will be communicated to the school community once finalized. Trustee Cameron commented that school occupancy is usually done at the beginning of a term and occupancy may be delayed till January 2021.

15. Question Period (Continued)

Trustee Sohi inquired whether James Grieve Public School will be able to accommodate students of Pte. Buckam Singh Public School as well as the new Kindergarten students. Controller Wright confirmed that there are sufficient pupil spaces at James Grieve Public School till 2021.

16. Public Question Period

There were no questions.

17. Adoption of the In Committee Report

PB-36, moved by Will Davies, that the report of the In Committee Session re: Ministry of Education – 2019-2020 Capital Priorities Program: (1) Malala Yousafzai Public School (New School), (2) Thomas Street Middle School (Addition); Response to Letter from Schlegel Villages re Britannia Farm; Combined Capital Project Status Report; Tender Activity Reports for January 23, 2020 to February 21, 2020, and February 24, 2020 to April 28, 2020, be received, and that the recommendations contained therein, be approved.

..... carried

18. Adjournment

PB-37, moved by David Green, that the meeting adjourn (19:35 hours).

..... carried

..... Chair Secretary