

PEEL DISTRICT SCHOOL BOARD

Minutes of a meeting of the Physical Planning and Building Committee of the Peel District School Board, held in the Brampton Room, the H. J. A. Brown Education Centre, 5650 Hurontario Street, Mississauga, Ontario on Tuesday, May 1, 2012 at 18:00 hours.

Members present:

David Green, Chair
Beryl Ford
Steve Kavanagh
Sue Lawton
Harinder Malhi
Janet McDougald (18:05)
Jeff White

Also present:

Stan Cameron
Meredith Johnson
Suzanne Nurse

Administration:

Randy Wright, Controller, Planning and Accommodation Support Services
(Executive Member)
Christine Beal, Controller, Finance Support Services
Jaspal Gill, Controller, Facilities and Environmental Support Services
Carla Kisko, Associate Director, Operational Support Services
David Neale, Controller, Transportation and Corporate Support Services
Pam Tomasevic, Associate Director, Instructional Support Services

Nicole Fernandes, Board Reporter

1. **Approval of Agenda**

PB-34, moved by Stan Cameron, that the agenda be approved.

..... carried

2. **Declaration of Conflict of Interest**

There were no declarations of conflict of interest.

3. **Minutes of the Physical Planning and Building Committee Meeting, March 6, 2012**

PB-35, moved by Steve Kavanagh, that the Minutes of the Physical Planning and Building Committee Meeting, held March 6, 2012, be approved.

..... carried

4. Student Transportation of Peel Region (STOPR) Minutes, January 20, 2012

PB-36, moved by Suzanne Nurse, that the Minutes of the Student Transportation of Peel Region (STOPR) meeting, held January 20, 2012, be received.

..... carried

5. Contingency Plan – Ray Lawson Public School (Balanced Calendar School) / Hickory Wood Public School

Manager of Planning and Enrolment, Stephen Hare, reviewed relevant background contained in the report. The contingency plan developed is for Ray Lawson Public School students to be temporarily accommodated at Hickory Wood Public School, in the event that construction of Ray Lawson Public School is not completed in time for classes commencing on July 30, 2012. Stephen Hare noted that construction is on schedule, and that the contingency plan has been developed in conjunction with the principals of both schools and the superintendent of education. In response to a question, he confirmed that there will be space at Hickory Wood Public School to accommodate the approximately 250 students from Ray Lawson Public School for a short period of time.

PB-37, moved by Jeff White, that the report re Contingency Plan – Ray Lawson Public School (Balanced Calendar School) / Hickory Wood Public School, be received.

..... carried

6. Bramalea Secondary School Truck and Coach Program – Furniture and Equipment

Controller of Planning and Accommodation Support Services, Randy Wright, reported that the Bramalea Secondary School Truck and Coach program building is at approximately 50% completion, and is expected to be ready in August 2012. He noted that the original budget for the program did not take into account demonstration equipment, hand tools or shop equipment to start up the program. Donations have been acquired, including equipment estimated at \$350,000, and contributions of hand tools will also be requested. Reviewing the administrative recommendations, Controller Wright noted that, if there are any savings on the proposed budget of \$200,000 for tools, the amount will accrue back to reserves. Staff were commended for their work in acquiring donations and attracting a significant number of partners to this program.

PB-38, moved by Steve Kavanagh, that the Physical Planning and Building Committee recommends to the Board:

That, a \$200,000 budget for the purchase of tools for Bramalea Secondary School Truck and Coach Program from the Board's general reserves, be approved. The funds are to be centrally managed, with the school's itemized list of tools totaling \$200,000 being purchased through a bid process by Purchasing Department, and savings from the discounted prices accruing back to the Board's reserve fund.
(APPENDIX I)

..... carried

7. Infill Development Applications – City of Mississauga

Paul Mountford, Intermediate Planning Officer, provided location and anticipated yield details for the two infill development applications at the City of Mississauga. One application is to redesignate the land on the west side of Hurontario Street, north of Harborn Road to permit 559 apartment units and 20 townhouse units. The second application is to redesignate 5660 Heatherleigh Avenue to permit 72 semi-detached units.

PB-39, moved by Harinder Malhi, that the report re Infill Development Applications – City of Mississauga, be received.

..... carried

8. Expropriation of Land for Replacement of Alloa Public School, Caledon

Paul Mountford reviewed background information and the administrative recommendation to approve the expropriation of a parcel of land in Caledon to construct a replacement school for Alloa Public School. He explained that notice was published in newspapers in February and March 2012, and letters were served by the Board's solicitor, Keel Cottrelle LLP, to the registered owner of the land, Lauramar Holdings Limited. The thirty day period for the registered owner to request a hearing of necessity has expired without notification to the Board that the hearing is required. Therefore, the Board is now in a position to approve the expropriation and have a plan of expropriation registered in the Land Registry Office within 90 days.

Highlighting next steps, Paul Mountford stated that if the Board approves the expropriation, and the plan is registered in the Land Registry Office within the stipulated time, the title of the land vests in the Board, but the Board is not entitled to immediate possession. If the owner does not agree to hand over possession, the Board must serve notice that it requires possession. Before taking possession, the Board must make an offer of compensation to the owner based on an appraisal of the market value of the property. The owner is entitled to accept the compensation offered by the Board and seek additional compensation. Paul Mountford advised that, based on timelines, it is expected that the Board will take possession of the land in Fall 2012.

PB-40, moved by Stan Cameron, that the Physical Planning and Building Committee recommends to the Board:

That, the expropriation of a parcel of land of approximately 10.08 acres, identified as Part Lot 19, Concession 4 West of Hurontario Street, Township of Chinguacousy, in the Town of Caledon, and more particularly described in instrument VS143543 (Land Registry Office 43), be approved. (APPENDIX II)

..... carried

9. Classroom Management System and Active Directory Design and Implementation Project As Per the Learning and Instructional Technology Plan

Associate Director of Operational Support Services, Carla Kisko, referred to the Learning and Instructional Technology Plan for \$7 million already approved by the Board, and she noted that Classroom Management System and Active Directory Design and Implementation are key pieces of the infrastructure needed for the Plan. A Request for Proposal (RFP) was issued, and IBM Canada Inc. was the vendor who met all the requirements and specifications. Associate Director Kisko advised that, as RFPs are issued, the administration wanted the Board to be apprised of the various components of the Plan. In reply to a question, Manager of Technical Services, Mark Marshall, explained that the Classroom Management System is a software system controlling technical security for a group of users.

PB-41, moved by Sue Lawton, that the Physical Planning and Building Committee recommends to the Board:

That, the Classroom Management System, Imaging Solution, and Active Directory Design and Implementation Project (RFPM 12-3405), be awarded to IBM Canada Inc. (APPENDIX III)

..... carried

10. Tender Activity Report

PB-42, moved by Meredith Johnson, that the Tender Activity Report for February 26, 2012 to April 20, 2012, be received.

..... carried

11. Vandalism Report

PB-43, moved by Meredith Johnson, that the Vandalism Reports for February and March, 2012, be received.

..... carried

12. Parkland Dedication By-law Recommendation Report – City of Brampton

Trustees reviewed the above-noted report. A trustee referred to information contained in the report that the City of Brampton exempts the two school boards from the payment of development charges, and that the removal of parkland dedication requirements is consistent with this exemption. He asked whether the Board can recover funds from the City for earlier payments. Associate Director Kisko confirmed that the Board is looking for refunds from the City of Brampton, and she advised that this report will assist in bringing to the City of Mississauga's attention that other municipalities provide exemption from payment for parkland. Refunds for cash in lieu payments to the City of Mississauga will also be pursued.

12. Parkland Dedication By-law Recommendation Report – City of Brampton (Continued)

PB-44, moved by Janet McDougald, that the report re Parkland Dedication By-law Recommendation Report – City of Brampton, be received.

..... carried

13. Question Period

Board Chair McDougald, referred to the planning discussions between trustees and Planning staff and, on behalf of the trustees, she commended Controller Wright and his staff on the planning process and the level of detail in the information and statistics provided by them. Board Chair McDougald then remarked that it is evident that another school is required in the Fairview Road / Dundas Road area. She stated that Ministry funding is not available, but every scenario and option has been considered and points to the need for another school. She asked about what can be done to impress upon the Ministry the urgency of the situation.

Associate Director Kisko reported on her meeting with Ministry staff, when the Board's capital priority needs, in particular the challenges of Full Day Kindergarten, were discussed. Fairview Public School was specifically discussed, and the conclusion was reached that FDK cannot be offered at this site. Carla Kisko indicated that the Ministry is aware of the challenges, and the Board has requested for funding.

Associate Director Kisko stated that capital funding is critical for this Board because of growth and FDK accommodation pressures, and she suggested that Chair McDougald contact Ministry staff, if the opportunity arose. She further suggested that the concern be raised with Jim Grieve because of his understanding of Peel and the community. She explained that capital commitment of \$350 million was referred to in the GSN announcement, and individual board allocations are now awaited. Board Chair McDougald suggested that a letter be sent from the Board highlighting the projects that are in critical need of capital funding. Carla Kisko noted that FDK is almost impossible to accommodate at Fletcher's Meadow, Springdale and Fairview Public Schools. It was confirmed that a letter to the Minister will be drafted, highlighting the concerns at these three schools. The letter will be copied to the mayors. Trustee Kavangh suggested that the letter mention that FDK in these areas support the Government mandate for intensification projects.

Board Chair McDougald reported that, during planning discussions, there were suggestions that speaking to affected communities about boundary changes before proposals are brought to the Board would be a more pro-active approach, especially in areas where boundaries are contentious. Planning staff had indicated that boundary meetings would be less unpredictable if communities knew about the Board's plan ahead of time. Chair McDougald remarked that, when the proposals are included in the Annual Planning Document, the community believes that these are final. She asked whether there is an alternate process which reassures communities that the Board is paying attention to their concerns. Controller Wright noted that boundary approval is a two-stage process, with staff first recommending approval to seek consultation on the proposed boundaries, and then recommending approval on the boundary. He stated that this is a time-consuming process and presents limitations.

13. Question Period (Continued)

Controller Wright spoke of the need for a comprehensive review of the current process and Board Chair McDougald's suggestion. Associate Director Kisko highlighted concerns regarding staff workload, and the general perceptions in the community about whether there are options or whether it is a consultation process. She noted that, in some cases, there are not many options, and added that it not possible to provide precise data early in the process. If inaccurate information is presented, communities will be upset.

Trustee Kavanagh stated that he had no concerns about engaging the community at the discussion stage. He, however, expressed reservations about undertaking such discussions in the fourth year of the trustees' term. Trustee Malhi indicated her preference for the current process, due to the fact that more precise information is available. She spoke against having to make changes later, which disturbs the community. Vice-Chair Nurse described early discussions with the community as a more authentic consultation process. She noted, however, that such communications may actually give rise to more issues being raised at boundary meetings. She requested that the suggestion be reviewed in detail. Chair Green suggested that staff follow-up and bring back information to a future meeting.

14. In Committee Session

PB-45, moved by Stan Cameron, that the Committee move into In Committee Session (18:55 hours).

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The Committee moved back into Open Session on a motion by Trustee Lawton at 19:25 hours.

15. Adoption of the In Committee Report

PB-46, moved by Stan Cameron, that the report of the In Committee Session re: Tender Activity Report, February 26, 2012 to April 20, 2012; Britannia Farm – Legal Consultation and Option; Status Report – Expropriations of School Sites: Fletcher's Meadow #7 Public School, Fairlawn Public School, Alloa Public School (Caledon Site); Credit Valley #2 Secondary School Site – Memorandum of Understanding with the City of Brampton; Amendment to Education Development Charge By-law 2009 – Status Update; and Learning and Instructional Technology Plan's Classroom Management System and Active Directory Design and Implementation Project, be received, and that the recommendations contained therein, be approved.

..... carried

16. Adjournment

PB-47, moved by Steve Kavanagh, that the meeting adjourn (19:25 hours).

..... carried

..... Chair Secretary