

SCHOOL COUNCIL MEETING

[Date]

Minutes

Members Present: _____

Regrets: _____

Agenda Item	Decision/Action Taken	Person(s) Responsible
<i>Welcome and introductions</i>	Call to order: 7 p.m. Welcome and introduction of guests	Chair
<i>Review and approval of agenda</i>	_____ moved that they be accepted. _____ seconded the motion. CARRIED.	
<i>Review and approval of previous minutes</i>	_____ moved that they be accepted. _____ seconded the motion. CARRIED.	
<i>Declaration of conflict of interest</i>	[The teacher] declared conflict of interest regarding the status of negotiations on the teachers' collective agreement.	
<i>Business arising from the minutes</i>	Thank-you letters were sent out to the corporate sponsors of the school's drama production.	Public Relations Committee
<i>Old business</i>	<ul style="list-style-type: none"> • Bylaw amendments were circulated for the council's consideration. • Motion made by _____, the committee chair, to approve the amendments. CARRIED.	School Council Bylaws Committee
<i>New business</i>	<ul style="list-style-type: none"> • Review of the EQAO Grade 3 and 6 test results was led by the principal. A preliminary plan was presented for consideration, with a focus on three areas for improvement. • Input to the principal placement process by the school council. 	Council members to provide feedback to principal Chair to submit results of discussion to supervisory officer

Agenda Item	Decision/Action Taken	Person(s) Responsible
	<ul style="list-style-type: none"> • Draft School Council Code of Ethics circulated for the council's consideration. • School Council Training Workshop. Discussion. What do we want out of this workshop? 	<p>Members to review and prepare comments for next meeting</p> <p>Chair to provide board with results of discussion</p>
<i>Principal's report</i>	<p>Enrolment for next year is above the current year's numbers. This will result in fewer split grades in the middle grades.</p> <p>Class sizes will be at the average (25 students per class) with four classes at the primary level below 25 students and three classes in the higher grades with more than 25 students.</p> <p>The board will be reviewing its transportation routes for students for the next school year and is looking for school council members to participate on the review committee.</p>	
<i>Other reports</i>	<p>[<i>Community representative</i>]: Several sponsors are providing tangible support for the Grade 6 field trip to be held this year.</p>	
<i>Public comments</i>	<p>The school's efforts to involve seniors in school activities are appreciated.</p>	
<i>Next meeting date</i>	<p>[<i>date/month/year, location, time</i>]</p>	
<i>Agenda items for next meeting</i>	<ul style="list-style-type: none"> • Code of ethics • Appropriate dress policy • Results of feedback regarding the School Improvement Plan • Other agenda items are to be submitted to the chair two weeks prior to the next meeting. 	<p>Principal and chair to summarize comments submitted by members.</p> <p>Council members to consider strategy to survey parents and provide comments for next meeting.</p> <p>Principal to summarize comments, revise plan as appropriate for the council, and provide information at the next meeting.</p>
<i>Adjournment</i>	<p>9 p.m.</p>	